

16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

DOCUMENT 00 41 13  
BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)

To: Mr. Michael Rinderknecht, Business Administrator / Board Secretary  
Glen Rock Board of Education  
620 Harristown Road  
Glen Rock, New Jersey 07452

Project: **Gymnasium Floor Replacement at Richard E. Byrd Elementary School**  
Glen Rock Board of Education  
PSA No. **8654**

Date: May 6, 2021

Submitted by: North Eastern Hardwood Floors, Inc.  
*(full name)*

*(full address)* 447 Commerce Lane, Suite A  
West Berlin, NJ 08091

*(phone number)* 856-809-0100

Submit one (1) original and two (2) copies of the executed offer and all required documentation on Bid Forms provided, signed and sealed with required security deposit and required attachments in a closed opaque envelope, clearly identified with Bidder's Name, Project Name and number, and Owner's Name on the outside.

1. OFFER

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Parette Somjen Architects L.L.C. for the above referenced project, we, the undersigned, hereby offer to enter into a Contract to perform the Work on the Base Bid for the Sum of:

TOTAL BASE BID PRICE

\$ 274,677.00 .....dollars, lawful money of the USA  
*(In Numerical Figures)*

Two hundred seventy-four thousand six hundred seventy-seven dollars 00/100

\$ .....dollars, lawful money of the USA  
*(Written in Words)*

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The Base Bid is for all work (labor and material) for all work outlined in the drawings, project manual, and specifications.

**Notes:**

If written amounts above differ from the Numerical Figures for each entry, only the written amount will be accepted as the Bid or Alternate Bid Sum.

For Alternate Bid items, ensure that the applicable action is circled. If the selection of **Add**, **Deduct**, or **No Change** has not been indicated on the Bid Form, the Owner will make their best final determination of the intended meaning based on comparison with other bids, or they may declare the bid as non-responsive.

All applicable federal taxes, State of New Jersey taxes and Local taxes are included in the Bid Sum except those that must not be included in the bid in accordance with the Instructions to Bidders.

The **GENERAL PROJECT ALLOWANCE** amount of 

\$ 30,000.00
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 MUST be included in the Base Bid total Price entered above.

2. ACCEPTANCE

This offer shall be open to acceptance for sixty (60) days from the bid opening date.

If this bid is accepted within the time stated, or such additional time to which we have agreed, and we fail to commence the Work by the date required in the Contract Documents or to execute the Contract and provide the required bonds and certificates of insurance within the time required by the Contract Documents, the security deposit shall be forfeited to the Owner by reason of our failure. If the difference between this bid and the bid upon which a Contract is signed, plus any additional expenses related to the default exceeds the amount of the forfeited security deposit, we shall be liable to the Owner for the difference.

In the event our bid is not accepted within the time stated above, the required security deposit will be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

3. CONTRACT TIME

The bidder hereby affirms that all work embodied within this Contract for the base bid and any accepted alternates will be completed by the schedule outlined in Document 00 21 13 Instructions to Bidders. Bidder agrees to commence work no later than two (2) days after the Notice to Proceed. Furthermore, each Bidder agrees to provide sufficient staff and as many work crews as necessary to meet the specified completion date including the use of multiple crews working simultaneously.

TIME IS OF THE ESSENCE for this project and each contractor shall be liable to pay to the Owner liquidated damages if the project is not substantially complete by the date referenced in Document 00 21 13 Instructions to Bidders, section entitled "Contract Time".

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4. ADDENDA

The following Addenda have been received. The modifications to the Bid Documents noted below have been considered, and all costs are included in the Bid Sum.

Addendum # 1 Dated 4/26/21

Addendum # ..... Dated .....

Addendum # ..... Dated .....

QUALIFICATION OF BIDDERS:

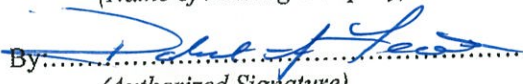
Each Bidder shall submit with his / her bid the following documents:

Bid Security: Each Bidder's proposal must be accompanied by a Certified Check, Cashier's Check or Bid Bond in the amount of 10% of the bid, but not in excess of \$20,000.00. The bid must also be accompanied by a certificate from a Surety Company authorized to do business in the State of New Jersey, certifying that said Company will provide the Bidder with a Performance Bond in the full amount of the Contract Price and in the form prescribed by the Specifications, in the event that the Bidder is awarded the Contract.

Those forms and affidavits referenced in Section 00 43 00 Procurement Form Supplements are attached and included herewith in the bid submittal.

5. BID FORM SIGNATURES

Respectfully submitted for: North Eastern Hardwood Floors, Inc.  
.....  
(Name of Bidding Company)

By:   
.....  
(Authorized Signature)

Robert A. Fenton  
.....  
(Printed Name)

President  
.....  
(Title)

The Bidder is a(n) –

.....Individual

.....Partnership

.....Corporation organized under the laws of the State of New Jersey  
.....  
(insert name of State)

.....Joint Venture

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If a joint venture, submit copy of joint venture agreement and state the name of and type  
(Individual, Partnership, Corporation) of each entity comprising the venture:

.....

.....Other business entity, such as Limited Liability Company – please specify here:

.....

*(Corporate Seal)*

END OF DOCUMENT 00 41 13



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DOCUMENT 00 43 00  
PROCUREMENT FORM SUPPLEMENTS

To: Mr. Michael Rinderknecht, Business Administrator / Board Secretary  
Glen Rock Board of Education  
620 Harristown Road  
Glen Rock, New Jersey 07452

Project: Gymnasium Floor Replacement at Richard E. Byrd Elementary School  
Glen Rock Board of Education  
PSA No. 8654

Date: May 6, 2021

Submitted by: North Eastern Hardwood Floors, Inc.  
(full name)

(full address) 447 Commerce Lane, Suite A  
West Berlin, NJ 08091

(phone number) 856-809-0100

In accordance with Document 00 21 13 "Instructions to Bidders" and Document 00 41 13 "Bid Form - Stipulated Sum (Single-Prime Contract)," we include the Appendices to Procurement Form Supplements listed below. The information provided shall be considered an integral part of the Bid Form.

The following Appendices are attached to this document:

- Summary – Bidder's checklist of bid form requirements and supplemental forms.
- Appendix A – List of Subcontractors: In accordance with N.J.S.A. 18A:18A-18, include names and branch of work of each subcontractor to whom the bidder will subcontract the general construction, plumbing/gas, HVAC, electric and structural steel work, each of whom must be prequalified by the DPMC.
- Appendix B – Unit Prices [Not required].
- Appendix C – Allowances: Include all allowances in the stipulated lump sum price submitted on Document 00 41 13 "Bid Form - Stipulated Sum (Single Prime Contract)."
- Appendix D – List of Alternates. [Not required].
- Appendix E – Certificate of Bidder Showing Ability to Perform Contract (N.J.S.A. 18A:18A-23)
- Appendix F – Bid Security (N.J.S.A. 18A:18A-24) Sample Bid Bond enclosed. Provide original document as part of bid submission.

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- Appendix G – Certificate of Surety (N.J.S.A. 18A:18A-25) Sample certificate enclosed. Provide original document as part of bid submission.
- Appendix H – Prequalification/Notice of Classification Certificates (Department of Treasury Form, DPMC - N.J.S.A. 18A:18A-26) Sample Certificates enclosed. Provide copies of original documents as part of bid submission for **both Bidder and Major Subcontractors**.
- Appendix I – Amount of Uncompleted Contracts Certification (Department of Treasury Form, DPMC) Sample certification enclosed. Provide original documents as part of bid submission for **both Bidder and Major Subcontractors**.
- Appendix J – No Material Adverse Change in Qualification Certification (N.J.S.A. 18A:18A-32). Provide original documents as part of bid submission for **both Bidder and ALL Subcontractors for which classification is required**.
- Appendix K – New Jersey Schools Development Authority, Certificate of Prequalification. [Not required]
- Appendix L – Non-Collusion Affidavit.
- Appendix M – Statement of Ownership Form.
- Appendix N1 – Contractor Registration Certificate (Department of Labor, Division of Wage and Hour Compliance) Sample certificate enclosed. Contractor may provide copy of originals with bid submission (**for both Bidder and ALL Subcontractors**), but must be submitted prior to the award of contract.
- Appendix N2 – Business Registration Certificate. Sample certificate enclosed. Contractor may provide copies of original documents as part of bid submission **for both Bidder and ALL Subcontractors**, but must be submitted prior to the award of contract.
- Appendix O – Prevailing Wage Affidavit.
- Appendix P – Equal Opportunity Mandatory Bid Statement.
- Appendix Q – Affirmative Action Mandatory Bid Statement.
- Appendix R – Disclosure Form.
- Appendix S – Certified Sworn Statement on Non-Disbarment/Disqualification/Suspension.
- Appendix T – Asbestos Acknowledgment Form.
- Appendix U – Political Contribution Disclosure Affidavit.
- Appendix V – N/A.
- Appendix W – Disclosure of Investment Activities in Iran.

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Appendix X – Sworn Contractor Certification Requirements for both Bidder and Major Subcontractors.

Appendix Y – Exhibit E-2: Form of Contractor Certification and Consent [Not required].

Appendix Z – Supplemental Conditions: Educational Facilities Construction [Not required].

Note:

Bidders are advised to review the Bidder's Checklist above carefully to ensure that the Bid Submission package includes all mandatory attachments, and that those forms, documents and affidavits requiring signature have been signed, and further, that those documents requiring a Notarized Signature have been duly executed with the Notary's signature and seal.

Many attachments are mandated by law to be included with the bid submission, and failure to include certain ones of them cannot be repaired after bids have been opened. This is why the Bidder's Checklist should be checked with care.

However, please note that some appendices may be requested to accompany the bid, but are not mandated by law to be attached to the bid at time of submission. In such cases listed below, the requested documents still must be provided to the Owner prior to award of contract. Since the Bidder may not be fully aware of the Owner's intended date for resolving to award the contract, The Board of Education is requesting the provision of such documents with the Bid, so that Bidders can assure themselves that they have complied with the legal deadline for sure. Bids may not be rejected solely for lack of those exhibits listed below:

Appendix N1 – Contractor Registration Certificate (Department of Labor, Division of Wage and Hour Compliance) Sample certificate enclosed. Contractor may provide copy of originals with bid submission (**for both Bidder and ALL Subcontractors**), but must submit the Certificate prior to the date of contract award, confirming that the Registration was in effect on the date of the bid submission.

Appendix N2 – Business Registration Certificate. Sample certificate enclosed. Contractor may provide copies of original documents as part of bid submission **for both Bidder and ALL Subcontractors**, but must submit the Certificate prior to the date of contract award, confirming that the Registration was in effect on the date of the bid submission.

Post bid submittals:

In addition to Appendices N1 and N2 listed above, which may be submitted post bid, but still prior to award of contract, the successful bidder must submit, prior to award of contract, a Certification of Non-Debarment for Federal Government Contracts per N.J.S.A. 52:32-44.1 (P/L/ 2019, c.406). The required Certification form may be obtained from the District's Business Administrator. It must be completed, signed, and submitted prior to award of contract.

This Certification of Non-Debarment for Federal Government Contracts is not the same as Appendix S in this Section, which is to be submitted with the bid by all bidders. This post-bid Certification of Non-Debarment by the successful bidder discloses information on those persons or entities having a controlling interest (more than 50% ownership) in the bidder. It also contains controlling ownership information on any affiliated companies owned or controlled by the bidder or its owning or controlling entities. Submittal by the successful bidder, and review of the completed Certification by the District are both required prior to award of contract to the successful bidder.

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SUMMARY – BIDDER’S CHECKLIST OF REQUIREMENTS

In compliance with New Jersey Public Law 1999 Chapter 39, the following is the list of supplemental required information referenced in the bid submitted by:

(Bidder) North Eastern Hardwood Floors, Inc.

To (Owner) Mr. Michael Rinderknecht, Business Administrator / Board Secretary  
 Glen Rock Board of Education

Dated May 6, 2021 and which is an integral part of the Bid Form.

Please Initial

DESCRIPTION	REQUIRED		PROVIDED	
	Contr.	Sub(s)	Contr.	Sub(s)
Appendix A – List of Subcontractors	X		PL	
Appendix B – List of Unit Prices	N/A	N/A	N/A	N/A
Appendix C – List of Contract Allowances	X		PL	
Appendix D – List of Alternates	N/A	N/A	N/A	N/A
Appendix E – Certificate of Bidder Showing Ability to Perform Contract	X		PL	
Appendix F – Bid Security / Bid Bond	X		PL	
Appendix G – Certificate of Surety, Performance Bond and Surety Disclosure Statement and Certification	X		PL	
Appendix H – Prequalification/Notice of Classification Certificates (DPMC) for Bidder and Major Subcontractors.	X	X	PL	PL
Appendix I – Amount of Uncompleted Contracts Certification (Dpt. of Treasury Form, DPMC) for Bidder and Major Subcontractors.	X	X	PL	PL
Appendix J – No Material Adverse Change in Qualification Certification for Bidder and ALL Subcontractors.	X	X	PL	PL
Appendix K – N/A	N/A	N/A	N/A	N/A
Appendix L – Non Collusion Affidavit	X		PL	
Appendix M – Statement of Ownership Form	X		PL	
Appendix N 1– Contractor Registration Certificate may be submitted for Bidder and ALL Subcontractors (DOL, Div. of Wage and Hour Compliance)	X	X	PL	PL
Appendix N 2– Business Registration Certificate may be submitted for Bidder and ALL Subcontractors	X	X	PL	PL
Appendix O – Prevailing Wage Affidavit	X		PL	
Appendix P – Equal Opportunity Mandatory Bid Statement	X		PL	
Appendix Q – Affirmative Action Mandatory Bid Statement	X		PL	
Appendix R – Disclosure Form	X		PL	
Appendix S – Statement on Non-Disbarment/Disqualification/Suspension	X		PL	
Appendix T – Asbestos Acknowledgement Form	X		PL	
Appendix U – Political Contribution Disclosure Affidavit	X		PL	
Appendix V – N/A	N/A	N/A	N/A	N/A
Appendix W – Disclosure of Investment Activities in Iran	X		PL	
Appendix X – Sworn Contractor Certification Requirements for Bidder and ALL Subcontractors	X	X	PL	PL
Appendix Y - N/A	N/A	N/A	N/A	N/A
Appendix Z - N/A	N/A	N/A	N/A	N/A

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APPENDIX A - LIST OF SUBCONTRACTORS

Herewith is the list of subcontractors referenced in the bid submitted by:

(Bidder) North Eastern Hardwood Floors, Inc.  
.....  
To (Owner) Mr. Michael Rinderknecht, Business Administrator / Board Secretary  
Glen Rock Board of Education  
Dated May 6, 2021..... and which is an integral part of the Bid Form.

Identify each major subcontractor for each of the major trades and the specialty trade(s) indicated below, if shown. By indicating the subcontractors below, the Contractor certifies that if awarded the bid, the Subcontractors listed below will be awarded subcontracts provided they are approved by the Architect. All prequalification documentation required for the Bidder shall also be submitted for each Subcontractor as indicated on the Bidder's Checklist above, for each of the major trades and the specialty trade(s), with other selected documents as listed in the Instructions to Bidders.

The Bidder shall be classified by the New Jersey Department of the Treasury, Division of Property Management and Construction in at least one (1) of the following trades:

- (C008) General Construction
- (C009) General Construction / Alterations & Additions
- (C015) Flooring/Tile

In addition, for each trade listed below in which the Bidder is not so classified, the Bidder shall engage a properly classified subcontractor. All subcontractors shall be named in the spaces provided below, under the section entitled, "Major Subcontractors" or "Specialty Trade" as applicable. The Bidder shall provide with the bid the requisite documentation listed in the Bidder Checklist for each named subcontractor as required in these specifications.

All Subcontractors (irrespective of trade) must be registered by the State of New Jersey pursuant to the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq. to work on school construction projects at the time of the bid. Bidders are requested to include the Public Works Contractor Registration Act Certificate and a Business Registration Certificate pursuant to P.L. 2004 c. 57 for each subcontractor listed.

WORK SUBJECT	NAME
(C092) Asbestos Removal/Treatment	Plymouth Environmental Co., Inc. .....



GLEN ROCK BOARD OF EDUCATION  
620 HARRISTOWN ROAD  
GLEN ROCK, NEW JERSEY 07452

PROJECT: Gymnasium Floor Replacement at the North Plainfield Middle School  
PSA No. 8637

**SUBCONTRACTOR LIST**

ABATEMENT (SPECIALTY SUBCONTRACTOR)  
PLYMOUTH ENVIRONMENTAL CO.  
932 HAWS AVENUE, NORRISTOWN, PA 19401  
DPMC C092, C103, C094  
NJ BRC# 0099935  
PUBLIC WORKS CONTRACTOR REGISTRATION# 603823

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#### APPENDIX C – ALLOWANCES

Allowances shall be included in the bidders base bid (Document 00 41 13 “Bid Form-Stipulated Sum (Single-Prime Contract)”) and shall be enumerated on the schedule of values in the amounts identified below. Since the allowances are in the base bid, contractor’s base bid shall include the bonding, overhead & profit costs for all allowances. Unused allowances will be credited to the owner.

#### **PRIME CONTRACTOR ALLOWANCES:**

##### **A. GENERAL ALLOWANCE FOR THE CONTRACT:**

**Refer to Section 00 41 13 Bid Form, for Allowance Dollar Amount to be included in the Base Bid dollar amount entered on the Bid Form.**



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APPENDIX E – CERTIFICATE OF BIDDER SHOWING ABILITY TO PERFORM  
CONTRACT

State of New Jersey, County of Camden

I, Robert A. Fenton of Hammonton (Winslow Twp.) in the county of Camden

State of New Jersey of full age, being duly sworn according to law on my oath deposed and say

that: I am President of the firm of North Eastern Hardwood Floors, Inc., the bidder making the Proposal for the above named projects, and that I executed the said Proposal with full authority to do so; and that said contractor, pursuant to N.J.S.A. 18A:18A-23, certifies that he/she owns, leases or controls all the necessary equipment required by the plans, specifications and advertisements under which bids are asked for. If the bidder is not the actual owner or lessee of any such equipment, this certificate shall state the source from which the equipment will be obtained, and shall be accompanied by a certificate from the owner or person in control of the equipment required during such time as may be necessary for the completion of that portion of the contract for which it is necessary.

  
*(also type or print name of affiant under signature)*  
Robert A. Fenton - President

Subscribed and sworn to before me

this 6th day May, 2021

  
\_\_\_\_\_  
(Seal) Notary Public of New Jersey

My Commission Expires \_\_\_\_\_

LISA GRACZYK  
NOTARY PUBLIC OF NEW JERSEY  
COMMISSION EXPIRES 12/31/2023



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Richard E. Byrd Elementary School  
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APPENDIX F – BID SECURITY

BID BOND

language illustrated below. Include original bid security document with bid submission

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned  
Northeastern Hardwood Floors, Inc. \* as principal, and Selective Insurance \*\* as Surety, are hereby  
and firmly bound unto the Glen Rock Board of Education in the penal sum of TEN PERCENT of amount  
bid, not to exceed TWENTY THOUSAND and 00/100---(10%, not to exceed \$20,000.00) for payment  
which, well and truly be made, we hereby jointly and severally bind ourselves, our heirs, executors,  
administrators, successors and assigns.

Signed this 6th day of May, 2021

The condition of the above obligation is such that whereas the Principal has submitted to the Owner as  
defined, a certain Bid, attached hereto, and hereby made a part hereof, to enter into a contract in writing  
for:

Gymnasium Floor Replacement at Richard E. Byrd Elementary School - PSA Project No.: 8654

NOW, THEREOF,

- A. If said Bid shall be rejected, or, in the alternative,
- B. If said bid shall be accepted and the Principal shall execute and deliver a contract in the form  
of Contract provided (properly completed in accordance with said Bid) and shall furnish a bond for his  
faithful performance of said Contract, and shall in all other respects perform the Agreement created by the  
acceptance of the Bid.

Then, this obligation shall be void, otherwise the same shall remain in force, and effect; it being  
expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in  
no event, exceed the penal amount of the obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of the Surety and  
its bond shall be in no way impaired or affected by any extension of the time within which the Principal  
may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have set their hands and seals, and such  
of them as are corporations having caused their corporate seals to be hereto affixed and these presents to  
be signed by their proper officers, the day and year first set forth above.

Principal: Northeastern Hardwood Floors, Inc.  
 Selective Insurance Company of America (L.S.)  
 Surety: Dawn M. Jones, Attorney-in-Fact By: Robert A. Fenton - President

STATE OF \_\_\_\_\_ )  
 : SS:  
COUNTY OF \_\_\_\_\_ )

On this 6th day of May, 2021, before me personally came  
Robert A. Fenton - to me known, who, being by me duly sworn, did depose and say; he resides  
in Hammoninton (Windsor) that he is the President of the  
instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such

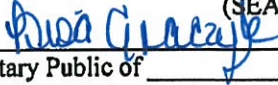
\* 447 Commerce Lane, Suite A, West Berlin, NJ 08091

\*\* Company of America, 40 Wantage Avenue, Branchville, NJ 07890

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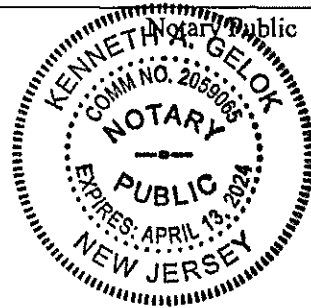
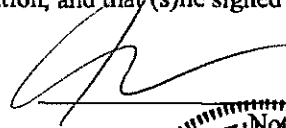
corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that he signed his name thereto by like order.

(SEAL)  
  
\_\_\_\_\_  
Notary Public of \_\_\_\_\_  
My Commission Expires \_\_\_\_\_ LISA GRACZYK  
NOTARY PUBLIC OF NEW JERSEY  
COMMISSION EXPIRES 12/31/2023

SURETY ACKNOWLEDGMENT

State of New Jersey }  
County of Monmouth } ss:  
City of Farmingdale }

On this 6th day of May, in the year of 2021  
before me personally came Dawn M. Jones  
to me known, who, being by me duly sworn, did depose and say that (s)he resides in Barnegat  
New Jersey; that (s)he is the Attorney-in-fact of Selective Insurance Company of America  
the corporation described in and which executed the attached instrument; that (s)he knows the  
corporation; that the seal affixed to the said instrument is such corporate seal; and that it was so affixed  
by order of the Board of Directors of the said corporation, and that (s)he signed his/her name  
thereto by like order.





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**APPENDIX G – CERTIFICATE OF SURETY**

language illustrated below. Include original document with bid submission.

KNOW ALL MEN BY THESE PRESENT, that for and in consideration of the sum of One Dollar, lawful money of the United States, the receipt whereof is hereby acknowledged, paid the undersigned Surety, and for other valuable consideration, the Selective Insurance Company of America corporation organized and existing under the laws of the State of New Jersey and licensed to do business in the State of New Jersey, consents and agrees, that if the contract for the Gymnasium Floor Replacement at \* for the Glen Rock Board of Education be awarded to Northeastern Hardwood Floors, Inc. the undersigned corporation agrees with the said Contractor to execute the final bond as required by the specifications, and to become Surety in the full amount in accordance with specifications for the faithful performance of the contract. The undersigned Surety does further agree that having examined the INSTRUCTIONS TO BIDDERS, GENERAL CONDITIONS, SUPPLEMENTARY GENERAL CONDITIONS, SPECIFICATIONS, and all other CONTRACT DOCUMENTS, and the bid of Northeastern Hardwood Floors, Inc. hereto attached, we hereby declare that, if said bid or any part thereof be accepted, we are willing to be bound with the said bidder upon the terms and conditions mentioned in the proposal and specifications in two-hundred (200%) percent of the contract sum through the issuance of a Performance Bond and a Labor and Materials Payment Bond, conditioned upon the faithful and satisfactory performance or all obligations and requirements of the contract.

The undersigned Surety does further agree that they will supply a Maintenance Bond in the amount of (100%) percent of the contract sum, (including all change orders) conditioned upon the faithful and satisfactory performance of all obligations and requirements for correction of work for (2) year(s) from date of Substantial Completion.

IN WITNESS WHEREOF, the undersigned Selective Insurance Company of America has caused this agreement to be signed by its duly authorized representative and its corporate seal to be hereto affixed this 6th day of May, 2021.

Countersigned by:  
Selective Insurance Company of America  
By:  (Attorney-in-fact)  
Dawn M. Jones, Attorney-in-Fact, Resident Agent of New Jersey  
Resident Agent

NOTE: If the organization of the Surety is other than a corporation, substitute the proper type for the word "corporation", such as "Partnership, Proprietorship", etc.

Each executed bond should be accompanied by (a) appropriate acknowledgments of the respective parties; (b) appropriate duly certified copy of Power of Attorney or other certificate of authority where bond is executed by agent, officer or other representative of Principal or Surety; (c) a duly certified extract from By-Laws or resolutions of Surety under which Power of Attorney or other certificate of authority of its agent officer or representative was issued; and (d) duly certified copy of latest published financial statement of assets and liabilities of Surety.

Affix acknowledgments and justifications of Sureties.

Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of New Jersey.

Selective Insurance Company of America  
40 Wantage Avenue  
Branchville, New Jersey 07890  
973-948-3000

**SURETY DISCLOSURE STATEMENT AND CERTIFICATION**

Selective Insurance Company of America, surety on the attached bond, hereby certifies the following:

(1) The surety meets the applicable capital and surplus requirements of R.S.17:17-6 or R.S.17:17-7 as of the surety's most current annual filing with the New Jersey Department of Banking and Insurance.

(2) The capital and surplus, as determined in accordance with the applicable laws of the State of New Jersey, of the surety issuing the attached bond are in the following amounts as of the calendar year ended December 31, 2019, which amounts have been certified by certified public accountants:

<u>Company</u>	<u>Capital</u>	<u>Surplus</u>	<u>CPA</u>
Selective Insurance Company of America	\$4,400,000	\$632,803,000	KPMG LLP 345 Park Avenue New York, NY 10154

(3) With respect to the surety issuing the attached bond that has received from the United States Secretary of the Treasury a certificate of authority pursuant to 31 U.S.C. sec 9305, the underwriting limitation established therein and the date as of which the limitation was effective is as follows:

<u>Company</u>	<u>Underwriting Limitation</u>	<u>Effective Date</u>
Selective Insurance Company of America	\$68,009,000	July 1, 2020

(4) The amount of the bond to which this statement and certification is attached is \$ TEN PERCENT of amount bid, not to exceed TWENTY THOUSAND and 00/100---(10%, not to exceed \$20,000.00)

**CERTIFICATE**

**(To be completed by an authorized certifying agent/officer for each surety on the bond)**

I, Timothy A. Marchio, as Vice President, Bond SBU for Selective Insurance Company of America, a corporation domiciled in New Jersey, DO HEREBY CERTIFY that, to the best of my knowledge, the foregoing statements made by me are true, and ACKNOWLEDGE that, if any of those statements are false, this bond is VOIDABLE.



\_\_\_\_\_  
(Signature of certifying agent/officer)

Timothy A. Marchio  
\_\_\_\_\_  
(Printed name of certifying agent/officer)

Vice President, Bond SBU  
\_\_\_\_\_  
(Title of certifying agent/officer)

Dated: May 6 2021  
\_\_\_\_\_  
(month, day, year)



Selective Insurance Company of America  
 40 Wantage Avenue  
 Branchville, New Jersey 07890  
 973-948-3000

**STATEMENT OF FINANCIAL CONDITION**

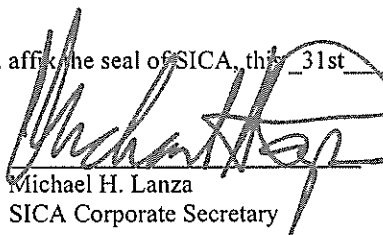
I hereby certify that the following information is contained in the Annual Statement of Selective Insurance Company of America ("SICA") to the New Jersey Department of Banking and Insurance as of December 31, 2020:

<u>ADMITTED ASSETS (in thousands)</u>		<u>LIABILITIES AND SURPLUS (in thousands)</u>	
Bonds	\$1,855,333	Reserve for losses and loss expenses	\$1,177,906
Preferred stocks at convention value	15,987	Reserve for unearned premiums	463,277
Common stocks at convention values	99,311	Provision for unauthorized reinsurance	918
Subsidiary common stock at convention values	0	Commissions payable and contingent commissions	33,303
Short-term investments	96,406	Other accrued expenses	29,157
Mortgage loans on real estate (including collateral loans)	58,676	Other liabilities	<u>396,327</u>
Other invested assets	129,613	Total liabilities	2,100,888
Interest and dividends due or accrued	14,867		
Premiums receivable	415,446	Surplus as regards policyholders	<u>739,406</u>
Other admitted assets	<u>154,655</u>		
Total admitted assets	<u>2,840,294</u>	Total liabilities and surplus as regards policyholders	<u>2,840,294</u>

I further certify that the following is a true and exact excerpt from Article VII, Section 1 of the By-Laws of SICA, which is still valid and existing.

The Chairman of the Board, President, Chief Executive Officer, any Executive Vice President, any Senior Vice President or any Corporate Secretary may, from time to time, appoint attorneys in fact, and agents to act for and on behalf of the Corporation and they may give such appointee such authority, as his/her certificate of authority may prescribe, to sign with the Corporation's name and seal with the Corporation's seal, bonds, recognizances, contracts of indemnity and other writings obligatory in the nature of a bond, recognizance or conditional undertaking, and any of said Officers may, at any time, remove any such appointee and revoke the power and authority given him/her.

IN WITNESS WHEREOF, I hereunto subscribe my name and affix the seal of SICA, this 31st day of March, 2021.

  
 Michael H. Lanza  
 SICA Corporate Secretary

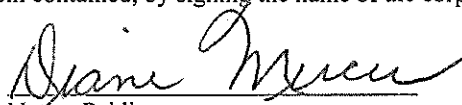


STATE OF NEW JERSEY :  
   :ss. Branchville  
 COUNTY OF SUSSEX     :

On this 31st day of March, 2021, before me, the undersigned officer, personally appeared Michael H. Lanza, who acknowledged himself to be the Corporate Secretary of SICA, and that he, as such Corporate Secretary, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Corporate Secretary.



DIANE MERCER  
 NOTARY PUBLIC  
 STATE OF NEW JERSEY  
 MY COMMISSION EXPIRES FEB. 17, 2022

  
 Diane Mercer  
 Notary Public  
 My Commission Expires:





PHIL MURPHY  
Governor

SHEILA OLIVER  
Lt. Governor

**State of New Jersey**  
DEPARTMENT OF BANKING AND INSURANCE  
DIVISION OF INSURANCE  
OFFICE OF SOLVENCY REGULATION  
PO Box 325  
TRENTON, NJ 08625-0325

MARLENE CARIDE  
Commissioner

TEL (609) 292-7272  
FAX (609) 292-6765

**CERTIFICATE OF COMPLIANCE**  
December 31, 2019

I, **Marlene Caride**, Commissioner of Banking and Insurance of the State of New Jersey, do hereby certify, depose and say that:

1. The **SELECTIVE INSURANCE COMPANY OF AMERICA**, Branchville, New Jersey, is a Corporation organized under the laws of the State of New Jersey on December 22, 1925 and commenced business in this State on April 26, 1926. The Company changed its name from Selected Risks Insurance Company to Selective Insurance Company of America effective December 6, 1985;
2. The home office of said Company is located at 40 Wantage Avenue, Branchville, New Jersey 07890, and the name of the agent therein and in charge thereof upon whom process may be served against said Corporation is Michael H. Lanza;
3. Said Company is presently authorized to transact in New Jersey the kinds of insurance specified in paragraphs "a", "b", "e", "f", "g", "j", "k", "l", "m", "n" and "o" of N.J.S.A. 17:17-1, and is also authorized to transact the business of "**Health Insurance**" being the kind of insurance specified in N.J.S.A. 17B:17-4, certified copies of the relevant section of the statutes is attached for your information. The Company's authority granted under paragraph "o" is further delineated in its Certificate of Authority as follows:

**AGAINST** all physical loss to buildings and structures, including consequential loss, and against loss or damage to property of others caused by an insured;

**AGAINST** the perils of radioactive contamination and all other perils causing physical loss to nuclear energy installations and facilities, including consequential loss;

**LOSS** or damage to property by epidemic;

**AGAINST** loss or damage to property by power failure or mechanical breakdown;

**INSURANCE** against loss or damage to property or any insurable interest therein caused by insects or by radiation resulting from atomic fission;

**ENGINE** breakdown;



**LOSS** or damage to property of the assured caused by falling of tanks, or equipment for protecting property against fire, by explosion other than steam boilers, pipes, engines, motor and machinery connected therewith (except fire);

**LIMITED** to the right to participate in associations or pools, such as NEPIA and NELIA, which associations or pools are authorized to write "All Risks" insurance involving Nuclear Fuel Exposures;

**ECONOMIC** Security;

**ALL** other liability not covered under paragraph 'e' including voluntary assumed liability;

4. Said Company is in good standing and having complied with all the requirements of the New Jersey statutes is authorized to transact the business of insurance in the State of New Jersey in accordance with all the provisions of its charter and the laws of this State as provided in its currently effective Amended Certificate of Authority issued by this Department;
5. The currently effective Amended Certificate of Authority authorizes the **SELECTIVE INSURANCE COMPANY OF AMERICA** to transact in this State, among other things, the business that is commonly known as Fidelity and Surety;
6. As reported in its sworn Annual Statement as at December 31, 2018 the Company had a Common Capital Stock of \$4,400,000; Gross Paid In and Contributed Surplus of \$149,813,867; an Unassigned Funds (Surplus) of \$478,589,169 or a total Surplus as Regards Policyholders of \$632,803,036;

I further certify that the **SELECTIVE INSURANCE COMPANY OF AMERICA** is not precluded by its charter or the laws of this State from engaging in the classes of business stated above in states other than New Jersey, upon compliance with the laws of such other states.

**IN WITNESS WHEREOF, I** have hereunto set my hand  
and affixed my official Seal, at Trenton,  
the day and year first above written.

  
**Commissioner of Banking and Insurance**

16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

APPENDIX H – PREQUALIFICATION/NOTICE OF CLASSIFICATION CERTIFICATE

Samples shown. Include copies of original documents with bid submission.

1. Department of Treasury, Division of Property Management and Construction Notice of

State of New Jersey  
DEPARTMENT OF THE TREASURY  
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION  
50 BARRACK STREET  
PO BOX 235  
TRENTON, NEW JERSEY 08625-0235

NOTICE OF CLASSIFICATION

TO:

TEL: (609) 833-3990  
TEL: (609) 984-4708  
FAX: 609-292-7851

NOTICE TYPE

AGGREGATE AMOUNT	TRADE(S)	EFFECTIVE DATE	EXPIRATION DATE
ELECTRICAL LICENSE NO.	PLUMBING LICENSE NO.	OTHER LICENSE NO.	

VALID ELECTRICAL LICENSE ON FILE DBC  
VALID PLUMBING LICENSE ON FILE DBC  
FIRM QUALIFIED FOR WIRING WITH A POTENTIAL OF 30 VOLTS OR LESS, NO LICENSE ON FILE  
ELECTRICAL LICENSE NUMBER MUST BE VERIFIED AS VALID BEFORE AWARD OF CONTRACT  
PLUMBING LICENSE NUMBER MUST BE VERIFIED AS VALID BEFORE AWARD OF CONTRACT.  
IN accordance with N.J.S.A. 18A:18A-27 *et seq* (Department of Education) and N.J.S.A. 52:35-1  
(Department of the Treasury) and any rules and regulations issued pursuant hereto, you are  
hereby notified of your classification to do State work in the Department(s) as noted above.

Classification:

**Lisa Graczyk**

---

**From:** CClass@treas.state.nj.us  
**Sent:** Tuesday, August 25, 2020 7:50 AM  
**To:** Info  
**Subject:** Notice of Classification  
**Attachments:** ATT00001.bin; ATT00002.bin

NORTH EASTERN HARDWOOD FLOORS, INC.  
447 COMMERCE LANE - SUITE A  
WEST BERLIN, NJ 08091

*State of New Jersey*



DEPARTMENT OF THE TREASURY  
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION  
33 WEST STATE STREET - P.O. BOX 034  
TRENTON, NEW JERSEY 08625-0034



**NOTICE OF CLASSIFICATION**

In accordance with N.J.S.A. 18A:18A-27 et seq (Department of Education) and N.J.S.A. 52:35-1 (Department of the Treasury) and any rules and regulations issued pursuant hereto, you are hereby notified of your classification to do State work for the Department (s) as previously noted.

Aggregate Amount	Trade(s) & License(s)	Effective Date	Expiration Date
\$12,000,000	C060 -ATHLETIC FIELDS/TRACKS/COURTS C014 -CARPETING C015 -FLOORING/TILE C009 -GENERAL CONSTRUCTION/ALTER.& ADDITIONS	09/08/2020 09/08/2020 09/08/2020 09/08/2020	09/07/2022

- Licenses associated with certain trades are on file with the Division of Property Management & Construction (DPMC).
- Current license information must be verified prior to bid award.
- A copy of the DPMC 701 Form (Total Amount of Uncompleted Projects) may be accessed from the DPMC website at [http://www.state.nj.us/treasury/dpmc/Assets/Files/dpmc-27\\_03\\_07.pdf](http://www.state.nj.us/treasury/dpmc/Assets/Files/dpmc-27_03_07.pdf).

ANY ATTEMPT BY A CONTRACTOR TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS FORM MAY RESULT IN PROSECUTION AND/OR DEBARMENT, SUSPENSION OR DISQUALIFICATION. INFORMATION ON AGGREGATE AMOUNTS CAN BE VERIFIED ON THE [DPMC WEB SITE](#).

16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

APPENDIX I – AMOUNT OF UNCOMPLETED CONTRACTS CERTIFICATION

Sample shown. Include original documents with bid submission.



OFFICE OF THE  
DIRECTOR



State of New Jersey  
DEPARTMENT OF THE TREASURY  
DIVISION OF BUILDING AND CONSTRUCTION  
50 BARRACK STREET  
P.O. BOX 235  
TRENTON, NEW JERSEY 08625-0235

REPLY TO:

TEL: (609) 633-3990  
TEL: (609) 984-4708  
FAX: 609-292-7651

TOTAL AMOUNT OF  
UNCOMPLETED CONTRACTS

(This form is to be used with the NOTICE OF CLASSIFICATION when submitting bids to the Department of Education.)

I certify that the amount of uncompleted work on contracts is \$ \_\_\_\_\_.

The amount claimed includes uncompleted portions of all currently held contracts from all sources (public and private) in accordance with N.J.A.C. 17:19-2.12.

I further certify that the amount of this bid proposal, including all outstanding incomplete contracts does not exceed my prequalification dollar limit.

Respectfully submitted,



By \_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Business Address

\_\_\_\_\_

\_\_\_\_\_  
Phone

Sworn to and  
subscribed before me  
this \_\_\_\_\_ day of

Notary Public



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION
20 W. STATE STREET
PO BOX 042
TRENTON, NEW JERSEY 08625-0042

REPLY TO:

TEL: (609) 943-3400
FAX: (609) 292-7651

TOTAL AMOUNT OF UNCOMPLETED CONTRACTS

(This form is to be used with the NOTICE OF CLASSIFICATION when submitting bids to the Department of Education.)

I certify that the amount of uncompleted work on contracts is \$ 907,600.00

The amount claimed includes uncompleted portions of all currently held contracts from all sources (public and private) in accordance with N.J.A.C. 17:19-2.13.

I further certify that the amount of this bid proposal, including all outstanding incomplete contracts does not exceed my prequalification dollar limit.

Respectfully submitted,



By North Eastern Hardwood Floors, Inc
Name of Firm

[Handwritten Signature]
Signature

President
Title

447 Commerce Lane, Suite A
Business Address

West Berlin, NJ 08091

Sworn to and subscribed before me this 20th day of May 2021

LISA GRACZYK
Notary Public of New Jersey
Commission Expires 12/31/2023

856-809-0100
Phone

16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

APPENDIX J – NO MATERIAL ADVERSE CHANGE IN  
QUALIFICATION CERTIFICATION

Bidder's Name: North Eastern Hardwood Floors, Inc.

Address: 447 Commerce Lane, Suite A, West Berlin, NJ 08091

1. A statement as to the financial ability, adequacy of plant equipment, organization and prior experience of the bidder has been submitted to the Department of Treasury within the last six (6) months preceding the date of opening of bids for this contract.

2. I certify that there has been no material adverse change in the qualification except:  
"NONE"  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

North Eastern Hardwood Floors, Inc.

(Name of Organization) [BIDDER]

 May 6, 2021  
(Signature) (Date)

President  
(Title)



16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

APPENDIX L – NON COLLUSION AFFIDAVIT

STATE OF NEW JERSEY

COUNTY OF Camden

PROJECT: Gym Floor Replacement at Richard E. Byrd Elementary School

I Robert A. Fenton, of the City of Hammonton (Winslow Twp.) in the County of  
and the State of New Jersey of full age, being duly sworn according to law on my oath  
depose and say that:

I am President of the firm of North Eastern Hardwood Floors, Inc., the bidder  
making the Proposal for the above named project, and that I executed the said Proposal with full authority  
so to do; that said bidder has not, directly or indirectly, entered into any agreement, participated in any  
collusion, or otherwise taken any action in restraint for free, competitive bidding in connection with the  
above-named project; and that all statements contained in said Proposal and in this affidavit are true and  
correct, and made with Full knowledge that the Board of Education relies upon the truth of statements  
contained in said Proposal and in the statements contained in the affidavit awarding the contract for the  
said project.

I further warrant that no person or selling agency has been employed or retained to solicit or  
secure such contract upon an agreement or understanding for a commission, percentage, brokerage or  
contingent fee, except bonafide employees or bonafide established commercial or selling agencies  
maintained by (name of contractor) North Eastern Hardwood Floors, Inc. (N.J.S.A.52:34-15).

*Also type or print name of affiant under signature*) Robert A. Fenton - President

Subscribed and sworn to before me

this 16th day May, 2021

(Seal) Notary Public of New Jersey

My Commission Expires \_\_\_\_\_

LISA GRACZYK  
NOTARY PUBLIC OF NEW JERSEY  
COMMISSION EXPIRES 12/31/2023

16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

APPENDIX M – STATEMENT OF OWNERSHIP FORM  
N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

**Name of Organization:** North Eastern Hardwood Floors, Inc.

**Organization Address:** 447 Commerce Lane, Suite A, West Berlin, NJ 08091

**Part I Check the box that represents the type of business organization:**

- Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- For-Profit Corporation (any type)     Limited Liability Company (LLC)
- Partnership     Limited Partnership     Limited Liability Partnership (LLP)
- Other (be specific): \_\_\_\_\_

**Part II**

The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
Robert A. Fenton	853 Mays Landing Rd, Hammonton, NJ 08037



16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

**Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**


Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

**Part IV Certification**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the Board of Education is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with Board of Education to notify the Board of Education in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Board of Education, permitting the Board of Education to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Robert A. Fenton	Title:	President
Signature:		Date:	May 6, 2021

16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

APPENDIX N 1 and N 2- REGISTRATION CERTIFICATES

Samples shown below of the Contractor Registration Certificate from the Department of Labor (Appendix N 1), and the Business Registration Certificate from the Department of Treasury (Appendix N 2). Bidders may include copy of both original certificate documents with bid submission, **for the Bidder and All listed subcontractors**, but must submit prior to the time of contract award, both certificates showing that the registrations were in effect for each entity on the date of the bid.

Certificate Number

Expiration Date

# State of New Jersey



Department of Labor

Division of Wage and Hour Compliance

## Public Works Contractor Registration Act

Pursuant to Public Law 1999 Chapter 238, the Public Works Contractor Registration Act, this certificate of registration, for purposes of bidding on and engaging in public work is issued to

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor.

Handwritten signature of Albert G. Rroll in black ink.

ALBERT G. RROLL, Commissioner  
Department of Labor

Handwritten signature of Martin Gartzman in black ink.

MARTIN GARTZMAN, Director  
Division of Wage and Hour Compliance

NON TRANSFERABLE

Certificate Number  
606431

Registration Date: 05/06/2020  
Expiration Date: 05/05/2022



# State of New Jersey

## Department of Labor and Workforce Development Division of Wage and Hour Compliance

### Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

North Eastern Hardwood Floors, Inc.  
**2020**

Responsible Representative(s):  
Robert Fenton, President

Responsible Representative(s):  
Michael Fenton, Vice-President

Handwritten signature of Robert Asaro-Angelo.

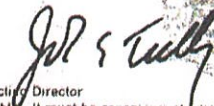
Robert Asaro-Angelo, Commissioner  
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS		DEPARTMENT OF TREASURY/ DIVISION OF REVENUE PO BOX 282 TRENTON, N.J. 08646-0282
TAXPAYER NAME:		TRADE NAME:
TAXPAYER IDENTIFICATION#:		SEQUENCE NUMBER:
ADDRESS:		ISSUANCE DATE:
EFFECTIVE DATE:		
FORM-BRC(08-01)	Acting Director This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.	



## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** NORTHEASTERN HARDWOOD FLOORS, INC.

**Trade Name:**

**Address:** 447 COMMERCE LANE  
WEST BERLIN, NJ 08091-9205

**Certificate Number:** 0097912

**Effective Date:** September 11, 1995

**Date of Issuance:** August 03, 2011

**For Office Use Only:**

20110803091055966



16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

APPENDIX O – PREVAILING WAGE AFFIDAVIT

State of New Jersey, County of

I, Robert A. Fenton of the Hammonton (Winslow Twp.) of  
in the county of Camden State of New Jersey of full age, being duly sworn according to  
law on my oath deposed and say that: I am President of the firm of  
North Eastern Hardwood Floors, Inc., the bidder making the Proposal for the above named projects,  
and that I executed the said Proposal with full authority to do so; and that said contractor agrees to  
comply with the requirements of P.L. 1963, c. 150, as amended through July 3, 1974 and P.L. 1979 c. 303  
effective January 17, 1980 including the payment of no less than the prevailing wages as determined by  
Commissioner of Labor and Workforce Development, and in effect on the date of award of this contract  
for each trade required for this project., and that the prevailing wage for each trade required for this  
project is as listed.

I further warrant that, in the event that the prevailing wage as listed above shall change as of the date of  
the award of this contract, I shall, if awarded the contract, issue a revised affidavit and forward the same  
to the Board of Education. N.J.S.A. 34:11-56.25 et seq. and N.J.S.A. 34:1B-5.1

  
\_\_\_\_\_  
Robert A. Fenton - President  
(also type or print name of affiant under signature)

Subscribed and sworn to before me

this 6th day may, 2021

  
\_\_\_\_\_  
(Seal) Notary Public of New Jersey

My Commission Expires \_\_\_\_\_  
**LISA GRACZYK**  
**NOTARY PUBLIC OF NEW JERSEY**  
**COMMISSION EXPIRES 12/31/2023**



16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654


APPENDIX P – EQUAL OPPORTUNITY MANDATORY BID STATEMENT

- A. Procurement of Service Contract (see Exhibit A following): The parties of this contract agree to incorporate into the contract the mandatory language of subsection 3.4 (a) of the Regulations supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms provisions, and obligations of said subsection 3.4 (a) provided that said subsection shall be applied subject to the terms of subsection 3.4 (d) of said Regulations.

The parties to this contract agree to incorporate into this contract the mandatory language of section 5.3 of the Regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as amended and supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said section 5.3.

- B. Construction Contract (see Exhibit B following): The parties to this contract agree to incorporate into this contract the mandatory language of subsection 3.4 (a) of the Regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as amended and supplemented from time to time and the contractor or subcontractor agrees to comply fully with the terms, provisions, and obligations of said subsection 3.4 (a) provided that said subsection shall be applied subject to the terms of subsection 3.4 (d) of said regulations.

The parties to this contract agree to incorporate into this contract the mandatory language of subsections 7.4 (a) and (b) of the Regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as amended and supplemented from time to time and contractor or subcontractor agrees to comply fully with the terms, provisions and obligations of subsections, 7.4 (a) and (b).

SIGNATURE	
TITLE	President
COMPANY	North Eastern Hardwood Floors, Inc.
ADDRESS	447 Commere Lane, Suite A
CITY	West Berlin
STATE	New Jersey
ZIP CODE	08091

Attachment 2

**EXHIBIT A**

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**  
N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)  
N.J.A.C. 17:27 et seq.

**GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.



**EXHIBIT A (Cont)**

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at: [http://www.state.nj.us/treasury/contract\\_compliance/](http://www.state.nj.us/treasury/contract_compliance/)).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

## EXHIBIT B

### MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)

N.J.A.C. 17:27-1.1 et seq.

#### CONSTRUCTION CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

When hiring or scheduling workers in each construction trade, the contractor or subcontractor agrees to make good faith efforts to employ minority and women workers in each construction trade consistent with the targeted employment goal prescribed by N.J.A.C. 17:27-7.2; provided, however, that the Dept. of LWD, Construction EEO Monitoring Program, may, in its discretion, exempt a contractor or subcontractor from compliance with the good faith procedures prescribed by the following provisions, A, B, and C, as long as the Dept. of LWD, Construction EEO Monitoring Program is satisfied that the contractor or subcontractor is employing workers



**EXHIBIT B (Cont)**

provided by a union which provides evidence, in accordance with standards prescribed by the Dept. of LWD, Construction EEO Monitoring Program, that its percentage of active "card carrying" members who are minority and women workers is equal to or greater than the targeted employment goal established in accordance with N.J.A.C. 17:27-7.2. The contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

(A) If the contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as supplemented and amended from time to time and the Americans with Disabilities Act. If the contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the contractor or subcontractor agrees to afford equal employment opportunities minority and women workers directly, consistent with this chapter. If the contractor's or subcontractor's prior experience with a construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with affording equal employment opportunities as specified in this chapter, the contractor or subcontractor agrees to be prepared to provide such opportunities to minority and women workers directly, consistent with this chapter, by complying with the hiring or scheduling procedures prescribed under (B) below; and the contractor or subcontractor further agrees to take said action immediately if it determines that the union is not referring minority and women workers consistent with the equal employment opportunity goals set forth in this chapter.

(B) If good faith efforts to meet targeted employment goals have not or cannot be met for each construction trade by adhering to the procedures of (A) above, or if the contractor does not have a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor agrees to take the following actions:

- (1) To notify the public agency compliance officer, the Dept. of LWD, Construction EEO Monitoring Program, and minority and women referral organizations listed by the Division pursuant to N.J.A.C. 17:27-5.3, of its workforce needs, and request referral of minority and women workers;
- (2) To notify any minority and women workers who have been listed with it as awaiting available vacancies;
- (3) Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade;

**EXHIBIT B (Cont)**

- (4) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;
- (5) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and non-discrimination standards set forth in this regulation, as well as with applicable Federal and State court decisions;
- (6) To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor:
- (i) The contractor or subcontractor shall interview the referred minority or women worker.
  - (ii) If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall in good faith determine the qualifications of such individuals. The contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Dept. of LWD, Construction EEO Monitoring Program. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.
  - (iii) The name of any interested women or minority individual shall be maintained on a waiting list, and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Dept. of LWD, Construction EEO Monitoring Program, the contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.
  - (iv) If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Dept. of LWD, Construction EEO Monitoring Program.
- (7) To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Dept. of LWD, Construction EEO Monitoring Program and submitted promptly to the Dept. of LWD, Construction EEO Monitoring Program upon request.



**EXHIBIT B** (Cont)

(C) The contractor or subcontractor agrees that nothing contained in (B) above shall preclude the contractor or subcontractor from complying with the union hiring hall or apprenticeship policies in any applicable collective bargaining agreement or union hiring hall arrangement, and, where required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement. However, where the practices of a union or apprenticeship program will result in the exclusion of minorities and women or the failure to refer minorities and women consistent with the targeted county employment goal, the contractor or subcontractor shall consider for employment persons referred pursuant to (B) above without regard to such agreement or arrangement; provided further, however, that the contractor or subcontractor shall not be required to employ women and minority advanced trainees and trainees in numbers which result in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or in the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the contractor or subcontractor agrees that, in implementing the procedures of (B) above, it shall, where applicable, employ minority and women workers residing within the geographical jurisdiction of the union.

After notification of award, but prior to signing a construction contract, the contractor shall submit to the public agency compliance officer and the Dept. of LWD, Construction EEO Monitoring Program an initial project workforce report (Form AA-201) electronically provided to the public agency by the Dept. of LWD, Construction EEO Monitoring Program, through its website, for distribution to and completion by the contractor, in accordance with N.J.A.C. 17:27-7. The contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Dept. of LWD, Construction EEO Monitoring Program, and to the public agency compliance officer.

The contractor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the-job and/or off-the-job programs for outreach and training of minorities and women.

(D) The contractor and its subcontractors shall furnish such reports or other documents to the Dept. of LWD, Construction EEO Monitoring Program as may be requested by the Dept. of LWD, Construction EEO Monitoring Program from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Dept. of LWD, Construction EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.



16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

**Sample Federal Letter of Approval**

**Attachment 4**

**U.S. Department of Labor**

Employment Standards Administration  
Office of Federal Control Compliance Programs  
Newark Area Office  
124 Evergreen Place, Fourth Floor  
East Orange, NJ 07108



<Date>

Dear

Our recent compliance review of your establishment's equal employment opportunity policies and practices was completed on <date>.

We found no apparent deficiencies or violations of Executive Order 14266, as amended, Section 503 of the Rehabilitation Act of 1973 or 38 USC 2012 (the Vietnam Era Veterans Readjustment Assistance Act). Accordingly, your establishment is deemed to be in compliance with these laws based on the material reviewed.

The Office of Federal Contract Compliance Programs sincerely appreciates the cooperation and courtesies extended by you and your staff during the conduct of the compliance review.

Sincerely,

Area Office Director

16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

Attachment 7

**STATE OF NEW JERSEY**  
DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT  
CONSTRUCTION EEO COMPLIANCE MONITORING PROGRAM

**Official Use Only**  
Assignment \_\_\_\_\_  
Code \_\_\_\_\_

FORM EA-201  
Revised 11/11

**INITIAL PROJECT WORKFORCE REPORT CONSTRUCTION**

For instructions on completing the form, go to: [http://www.state.nj.us/treasury/contract\\_compliance/pdf/ea201ins.pdf](http://www.state.nj.us/treasury/contract_compliance/pdf/ea201ins.pdf)

<b>1. FID NUMBER</b>		<b>2. CONTRACTOR ID NUMBER</b>		<b>5. NAME AND ADDRESS OF PUBLIC AGENCY AWARING CONTRACT</b> Name: Address:					
<b>3. NAME AND ADDRESS OF PRIME CONTRACTOR</b>  (Name)  (Street Address)  (City) (State) (Zip Code)				<b>CONTRACT NUMBER</b>		<b>DATE OF AWARD</b>		<b>DOLLAR AMOUNT OF AWARD</b>	
<b>4. IS THIS COMPANY MINORITY OWNED [ ] OR WOMAN OWNED [ ]</b>				<b>6. NAME AND ADDRESS OF PROJECT</b> Name: Address:  (City) (State) (Zip Code)		<b>7. PROJECT NUMBER</b>		<b>8. IS THIS PROJECT COVERED BY A PROJECT LABOR AGREEMENT (PLA)? YES <input type="checkbox"/> NO <input type="checkbox"/></b>	
<b>9. TRADE OR CRAFT</b>		<b>PROJECTED TOTAL EMPLOYEES</b>		<b>PROJECTED MINORITY EMPLOYEES</b>		<b>PROJECTED PHASE-IN DATE</b>		<b>PROJECTED COMPLETION DATE</b>	
		MALE FEMALE		MALE FEMALE					
		J AP I /AP		J AP I /AP					
<b>1. ASBESTOS WORKER</b>									
<b>2. BFICKLAYER OR MASON</b>									
<b>3. CARPENTER</b>									
<b>4. ELECTRICIAN</b>									
<b>5. GLAZIER</b>									
<b>6. HVAC MECHANIC</b>									
<b>7. IRONWORKER</b>									
<b>8. OPERATING ENGINEER</b>									
<b>9. PAINTER</b>									
<b>10. PLUMBER</b>									
<b>11. ROOFER</b>									
<b>12. SHEET METAL WORKER</b>									
<b>13. SPRINKLER FITTER</b>									
<b>14. STEAMFITTER</b>									
<b>15. SURVEYOR</b>									
<b>16. TILER</b>									
<b>17. TRUCK DRIVER</b>									
<b>18. LABORER</b>									
<b>19. OTHER</b>									
<b>20. OTHER</b>									

I hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements are willfully false, I am subject to punishment.

\_\_\_\_\_  
(Signature)

**10.** (Please Print Your Name) \_\_\_\_\_ (Title) \_\_\_\_\_

(Area Code) (Telephone Number) (Ext.) \_\_\_\_\_ (Date) \_\_\_\_\_

16 April 2021

Glen Rock Board of Education  
 Gym Floor Replacement at  
 Richard E. Byrd Elementary School  
 PSA 8654

Attachment 8

FORM AA-202  
 REVISED 10/11

**State Of New Jersey**  
 Department of Labor & Workforce Development  
 Construction EEO Compliance Monitoring Program

**MONTHLY PROJECT WORKFORCE REPORT - CONSTRUCTION**

For instructions on completing the form, go to:  
[http://www.state.nj.us/treasury/contract\\_compliance/pdf/aa2021as.pdf](http://www.state.nj.us/treasury/contract_compliance/pdf/aa2021as.pdf)

1. Name and address of Prime Contractor		3. FID or SS Number
2. Contractor ID Number		4. Reporting Period
5. Public Agency Awarding Contract		Date of Award
6. Name and Location of Project		7. Project ID Number

8. CONTRACTOR NAME (LIST PRIME CONTRACTOR WITH SUBS FOLLOWING)	9. REPORT OR PERIOD COMPLETED	10. TRACE OF EFFECT PERIOD	CLASS OF JOB	11. MINORITY EMPLOYEES							12. TOTAL EMPLOYEES	13. TOTAL HOURS	14. AVERAGE HOURS	15. TOTAL WAGE	16. AVERAGE WAGE	17. TOTAL WAGE HOURS	18. AVERAGE WAGE HOURS	19. TOTAL WAGE HOURS	20. AVERAGE WAGE HOURS	
				A	B	C	D	E	F	G										
			J																	
			AP																	
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			AP																	
			J																	
			AP																	
			J																	
			AP																	
			J																	
			AP																	
19. COMPLETED BY (PRINT & TYPE)																				
20. SIGNATURE					21. SIGNATURE					22. SIGNATURE										
DATE					DATE					DATE										

DEPT. OF LABOR & WORKFORCE DEVELOPMENT CONSTRUCTION EEO COMPLIANCE MONITORING PROGRAM



16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

AMERICANS WITH DISABILITIES ACT OF 1990  
Equal Opportunity for Individuals with Disability

The Contractor and the Board of Education (hereafter "Owner") do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act"), (42 U.S.C. S121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The Owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim, If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the *owner shall* expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Name of Company North Eastern Hardwood Floors, Inc.

Authorized Agent 

Title or Position Robert A. Fenton/President

16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

Signature



Date May 6, 2021

ANTI-DISCRIMINATION PROVISIONS—N.J.S.A. 10:2-1

N.J.S.A. 10:2-1. Antidiscrimination provisions. Every contract for or on behalf of the State or any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction, alteration or repair of any public building or public work or for the acquisition of materials, equipment, supplies or services shall contain provisions by which the contractor agrees that:

a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;

b. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;

c. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and

d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.

No provision in this section shall be construed to prevent a board of education from designating that a contract, subcontract or other means of procurement of goods, services, equipment or construction shall be awarded to a small business enterprise, minority business enterprise or a women's business enterprise pursuant to P.L. 1985, c.490 (C.18A:18A-51 et seq.).



**STATE OF NEW JERSEY  
DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT  
CONSTRUCTION CONTRACT COMPLIANCE**

**ATTENTION ALL CONSTRUCTION CONTRACTORS**

For your convenience, all contractors have two options in filing the Form AA-202, Monthly Project Workforce Report. As always, you may complete the form manually and mail it to the Dept. of LWD, Construction EEO Monitoring Program, with a copy to the Public Agency Compliance Officer, or you may input your employment data directly onto the Form AA-202 located on our website, with a copy to the Public Agency Officer. To access the Division's website, simply follow these steps:

1. Type [http://www.state.nj.us/treasury/contract\\_compliance/](http://www.state.nj.us/treasury/contract_compliance/).
2. Select the "Premier Business Services Online Forms Account Instructions" link.
3. Please follow all the instructions to set up online access to the web application.

The web application will provide access to current and past reports that can be printed and submitted to the Public Agency awarding the contract as required.

NJ Department of Labor & Workforce Development  
Office of Diversity Compliance  
Construction Contract Compliance Unit  
PO Box 209  
Trenton, New Jersey 08625-0209  
Telephone (609) 292-9550  
Fax (609) 984-4023

16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

#### APPENDIX Q – AFFIRMATIVE ACTION MANDATORY BID STATEMENT

During the performance of the contract, the contractor agrees as follows:

1. The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, or sex. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during their employment, without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the public agency compliance officer setting forth provisions of this nondiscrimination clause.
2. The contractor or subcontractor, where applicable, will in all solicitations and advertisements for employees placed by or in behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex.
3. The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising that labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as amended and supplemented from time to time.
5. The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the affirmative action office pursuant to N.J.A.C. 17:27-5.2 promulgated by the treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as amended and supplemented from time to time.
6. The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
7. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey, and as established by applicable federal law and applicable federal court decisions.

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8. The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the state of New Jersey, and applicable federal law and applicable federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the affirmative action office as may be requested by the office from time to time in order to carry out the purposes of these regulation, and public agencies shall furnish such information as may be requested by the affirmative action office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (N.J.A.C. 17:27).

No firm may be issued a purchase order or contract unless they comply with the affirmative action regulations.

Please check the appropriate box (only one):

- I have a valid Federal Affirmative Action Plan Approval Letter.
- I have a current New Jersey Affirmative Action Certificate. (see sample copy Exhibit Q-1)
- I have completed an Affirmative Action Employee Information Report (AA302).  
(see sample copy Exhibit Q-2, submit most current version)

SIGNATURE



TITLE

Robert A. Fenton - President

COMPANY

North Eastern Hardwood Floors, Inc.

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**Exhibit Q-1**

NEW JERSEY AFFIRMATIVE ACTION CERTIFICATE (sample)

Attachment 5


**SAMPLE CERTIFICATE OF EMPLOYEE INFORMATION REPORT**

Certification 111XX

**CERTIFICATE OF EMPLOYEE INFORMATION REPORT**  
INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-DEC-20XX to 15-DEC-20XX

SAMPLE COMPANY, INC.  
33 WEST STATE STREET  
TRENTON, NJ 08625

  
State Treasurer

SAMPLE VOID



Exhibit Q-2

EMPLOYEE INFORMATION REPORT (sample)

Attachment 6

Form AA302  
 Rev. 11/11

**STATE OF NEW JERSEY**  
 Division of Purchase & Property  
 Contract Compliance Audit Unit  
 EEO Monitoring Program

**EMPLOYEE INFORMATION REPORT**

IMPORTANT-READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND TO SIGN IT THE REQUIRED SYSTEM MAY DELAY ISSUANCE OF YOUR CHECKS. DO NOT SUBMIT EEO 1 REPORT FOR SECTION B, ITEM 11. For instructions on completing the form go to: [http://www.state.nj.us/dep/contract\\_compliance/pub/aa302in.pdf](http://www.state.nj.us/dep/contract_compliance/pub/aa302in.pdf)

**SECTION A - COMPANY IDENTIFICATION**

1. FED. NO. OR SOCIAL SECURITY: \_\_\_\_\_ 2. TYPE OF BUSINESS:  1. MFG  2. SERVICE  3. WHOLESALE  
 4. RETAIL  5. OTHER \_\_\_\_\_

3. TOTAL NO. EMPLOYEES IN THE ENTIRE COMPANY: \_\_\_\_\_

4. COMPANY NAME: \_\_\_\_\_

5. STREET: \_\_\_\_\_ CITY: \_\_\_\_\_ COUNTY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

6. NAME OF PARENT OR AFFILIATED COMPANY (IF NONE, NO FURNISH): \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

7. CHECK ONE IS THE COMPANY:  SINGLE-ESTABLISHMENT EMPLOYER  MULTIPLE-ESTABLISHMENT EMPLOYER

8. IF MULTIPLE-ESTABLISHMENT EMPLOYER, STATE THE NUMBER OF ESTABLISHMENTS TO WHICH THIS REPORT APPLIES: \_\_\_\_\_

9. TOTAL NUMBER OF EMPLOYEES AT ESTABLISHMENT WHICH HAS BEEN AWARDED THE CONTRACT: \_\_\_\_\_

10. PUBLIC AGENCY AWARDED CONTRACT: \_\_\_\_\_ CITY: \_\_\_\_\_ COUNTY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

Official Use Only: DATE RECEIVED: \_\_\_\_\_ NAAG DATE: \_\_\_\_\_ ASSIGNMENT DELEGATION NUMBER: \_\_\_\_\_

**SECTION B - EMPLOYMENT DATA**

11. Report all permanent, temporary and part-time employees ON YOUR OWN PAYROLLS. Enter the appropriate figures on all lines and in all columns. Where there are no employees in a particular category, enter a zero. Include ALL employees, not just those in minority categories, in column 1, 2, & 3. **DO NOT SIGN/INITIAL THIS PAGE.**

JOB CATEGORIES	ALL EMPLOYEES		PERMANENT, TEMPORARY OR PART-TIME EMPLOYEE BREAKDOWN											
	TOTAL	CYR. 1 M/F	CYR. 2 M/F	MALE						FEMALE				
				BLACK	HISPANIC	INDIAN	ASIAN	NON-MIN.	BLACK	HISPANIC	INDIAN	ASIAN	NON-MIN.	
Offical Managers														
Professionals														
Technicians														
Sales Workers														
Office & Clerical														
Craftsmen (Skilled)														
Operations (Semi-skilled)														
Laborers (Unskilled)														
Service Workers														
<b>TOTAL</b>														
Total employment from previous report (if any)														
Temporary/Part-time Employees														

The data below shall NOT be included in the figures for the appropriate categories above.

12. HOW WAS INFORMATION AS TO RACE OR ETHNIC GROUP IN SECTION B OBTAINED?  
 1. Visual Survey  2. Employment Record  3. Other (Specify): \_\_\_\_\_

14. IS THIS THE FIRST Employee Information Report Submitted? 1. YES  2. NO

15. IF NO, DATE LAST REPORT SUBMITTED: \_\_\_\_\_ MO. | DAY | YEAR

13. DATE OF PAYROLL PERIODS: From: \_\_\_\_\_ To: \_\_\_\_\_

**SECTION C - SIGNATURE AND IDENTIFICATION**

16. NAME OF PERSON COMPLETING FORM (Print or Type): \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_ MO. | DAY | YEAR

17. ADDRESS NO. & STREET: \_\_\_\_\_ CITY: \_\_\_\_\_ COUNTY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ PHONE (AREA CODE, NO., EXTENSION): \_\_\_\_\_



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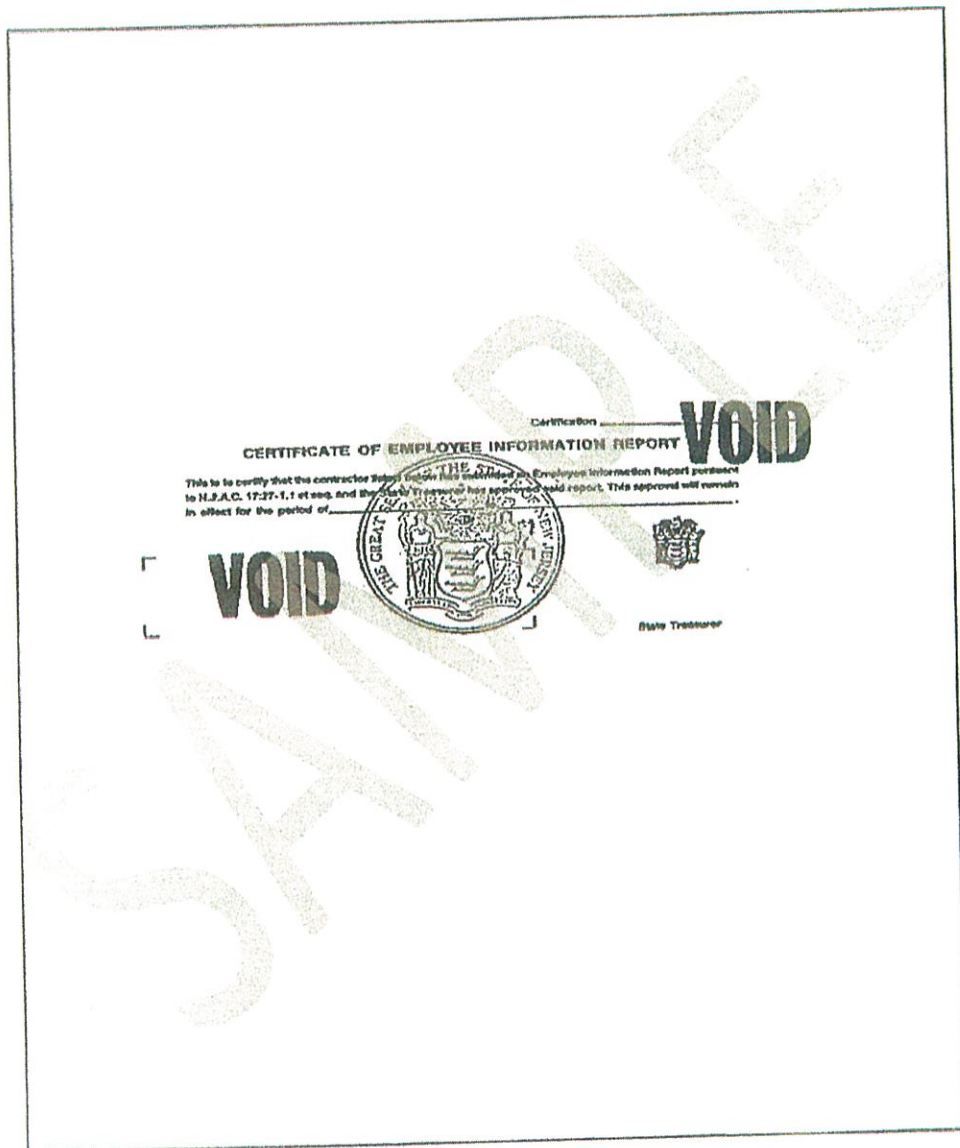
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Exhibit Q-3

CERTIFICATE OF EMPLOYEE INFORMATION REPORT (sample)

Attachment # 6

SAMPLE CERTIFICATE OF EMPLOYEE INFORMATION REPORT



Certification 19625

**CERTIFICATE OF EMPLOYEE INFORMATION REPORT**  
**RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-AUG-2016** to **15-AUG-2023**



**NORTH EASTERN HARDWOOD FLOORS, INC**  
**447 COMMERCE LANE, SUITE A**  
**WEST BERLIN NJ 08091**



*Ford M. Scudder*

FORD M. SCUDDER  
Acting State Treasurer

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APPENDIX R – DISCLOSURE FORM

The attention of prospective bidders is drawn to the provisions of the School Ethics Law (N.J.S.A. 18A:12-24, et. seq.) which prohibits an Officer or Employee of the Owner or member of his/her immediate family from having an interest in a business organization or engaging in any business transaction, or professional activity which is in substantial conflict with the proper discharge of his duties in the public interest.

In furtherance thereof, every bidder must disclose below, being an Officer or Employee of the Owner, or whether an immediate family member is an Officer or Employee of the Owner. If the bidder is a business organization, then disclosure shall be made with respect to anyone having an interest in the business and their immediate family members.

Please answer the following:

Is the bidder, or a member of the bidder's immediate family, or anyone having an interest in the bidder's business organization including their immediate family members, an Officer or Employee of the Owner.

No                      X                      Yes                     

                      
S/                       
\*President, Vice President or Signature of Authorized Representative

Robert A. Fenton

Print Name

President

Title

If Yes, provide the name of the individual and identify the position held in writing to the:

Mr. Michael Rinderknecht, Business Administrator / Board Secretary  
Glen Rock Board of Education  
620 Harristown Road  
Glen Rock, NJ 07452

(Attach a copy of the correspondence to this form)

NOTE: All terms used herein are to be construed in accordance with their meaning under the Local Government Ethics Law, cited above.

\*FAILURE TO SIGN THIS AFFIDAVIT BY A DULY AUTHORIZED COMPANY OFFICIAL MAY RESULT IN REJECTION OF THIS PROPOSAL.

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APPENDIX S – CERTIFIED SWORN STATEMENT ON  
NON-DISBARMENT/DISQUALIFICATION/SUSPENSION

I, Robert A. Fenton of the Hammonton (Winslow Twp.) of  
in the county of Camden State of New Jersey of full age, being duly sworn according to  
law on my oath deposed and say that: I am President of the firm of  
North Eastern Hardwood Floors, Inc., the bidder making the Proposal for the above named projects,  
and that I executed the said Proposal with full authority to do so; and that said contractor so swears at this  
time is not included on the State Treasurer's, the Authority's, the Corporation's, or the Federal  
Government's list of Debarred, Suspended or Disqualified Bidders as a result of action taken by any State  
of Federal agency. I furthermore understand that the District shall immediately notify the State, the  
Authority, the Corporation and the Unit of Fiscal Integrity in writing whenever it appears that a bidder is  
on the Treasurer's, the Authority's, the Corporation's or the Federal Government's List. The State and/or  
the Authority, and/or the Corporation reserve the right in such circumstances to immediately suspend  
such bidder from contracting and to take such other action as is deemed appropriate pursuant to N.J.A.C.  
17:19-4 et seq. or any applicable regulation issued by the Authority.

  
\_\_\_\_\_  
(also type or print name of affiant under signature)  
**Robert A. Fenton - President**

Subscribed and sworn to before me

this 6th day May, 2021

  
\_\_\_\_\_  
(Seal) Notary Public of New Jersey

My Commission Expires LISA GRACZYK  
NOTARY PUBLIC OF NEW JERSEY  
COMMISSION EXPIRES 12/31/2023

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APPENDIX T - ASBESTOS ACKNOWLEDGEMENT FORM

TO ALL CONTRACTORS/WORKERS

Pursuant to AHERA (Asbestos Hazard Emergency Response Act) Regulations, you are hereby informed that the Owner has conducted an inspection of its buildings for asbestos containing building materials. A Management Plan has been developed and approved. The plan identifies asbestos containing building materials, assesses their friability (the potential to be crumbled or reduced to powder by hand pressure), and recommends action based upon the potential release of asbestos fibers.

You are hereby informed that you have the right to inspect the Management Plan prior to the commencement of your work. You are also directed to inform the Owner if you are going to be working in an area that may cause you to disturb any existing asbestos containing building materials.

Your signature below acknowledges that you have been informed prior to the commencement of work that you have been made aware of your rights under the AHERA Regulations. Each Prime Contractor shall notify his subcontractors of the above notification.

Robert A. Fenton  
\_\_\_\_\_  
Name (printed)

  
\_\_\_\_\_  
Signature

North Eastern Hardwood Floors, Inc.  
\_\_\_\_\_  
Company Name (printed)

May 6, 2021  
\_\_\_\_\_  
Date



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APPENDIX U - POLITICAL CONTRIBUTION DISCLOSURE AFFIDAVIT

STATE OF New Jersey

ss:

COUNTY OF Camden

I, Robert A. Fenton, residing in the Township of Winslow in the County of Camden and State of New Jersey, of full age, being duly sworn according to law on my oath depose and say:

I am President of the firm of North Eastern Hardwood Floors, Inc., the bidder making the proposal for the above named project. I am aware that:

A. Pursuant to N.J.A.C. 6A:23A-6.3, no business entity which has made a reportable contribution (as defined in N.J.S.A. 19:44A-1 et seq.) to a member of the Board of Education during the preceding one (1) year shall be awarded a contract in excess of \$17,500.

B. Any business entity doing business with the School District is precluded from making any reportable contributions to any member of the Board of Education during the term of the Contract.

C. When a business entity is a natural person, a contribution by that person's spouse or child that resides therewith shall be deemed to be a contribution by the business entity. Where a business entity is other than a natural person, a contribution by the person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

D. A political contribution disclosure (hereinafter referred to as "PCD") form is required to be submitted for all contracts greater than \$17,500. No contract award shall be made unless the completed PCD is submitted to the Board office prior to the award. Failure to submit the PCD shall result in the rejection of the bid. A Sample Form is included as part of the bidding documents and must be completed by the bidder.

I aver that no reportable contributions have been made by the Bidder in violation of the provisions set forth in N.J.A.C. 6A:23A-6.3. If the Bidder is the lowest responsible bidder, a completed PCD form shall be submitted to the Board office ten (10) days prior to the contract award.

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Sworn to and subscribed  
to this 16th day of May, 2021

By: [Signature]  
Signature of Principal

Robert A. Fenton

(Name)

President

(Title)

[Signature]  
Notary Public of New Jersey

My Commission expires LISA GRACZYK  
NOTARY PUBLIC OF NEW JERSEY  
COMMISSION EXPIRES 12/31/2023

**Certification on Behalf of a Company, Partnership or Organization and All Individuals Whose Contributions are Attributable to the Entity Pursuant to Executive Order No. 117 (2008)**

I hereby certify as follows:

On or after November 15, 2008, neither the below-named entity nor any individual whose contributions are attributable to the entity pursuant to Executive Order No. 117 (2008) has solicited or made any reportable contribution of money or pledge of contribution, including in-kind contributions or company or organization contributions, to the following:

- a) Any candidate committee and/or election fund of the Governor;
- b) A State political party committee;
- c) A legislative leadership committee;
- d) A county political party committee; or
- e) A municipal political party committee.

I certify as an officer or authorized representative of the Company or Organization identified below that, to the best of my knowledge and belief, the foregoing statements by me are true. I am aware that if any of the statements are willfully false, I am subject to punishment.

**Name of Company, Partnership or Organization:**

North Eastern Hardwood Floors, Inc.

Signed: [Signature] Title: President

Print Name: Robert A. Fenton Date: May 6, 2021

**Circle One of the Following Which Applies:**

- (A) The Company, Partnership or Organization is the vendor;

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or

- (B) the Company, Partnership or Organization is a Principal (more than 10% ownership or control) of the vendor, a Subsidiary controlled by the vendor, or a Political Organization (e.g., PAC) controlled by the vendor.**

*\*Please note that if the person signing this Certification is not signing on behalf of all individuals whose contributions are attributable to the entity pursuant to Executive Order No. 117 (2008), each of those individuals will be required to submit a separate individual Certification.*

**Individual Certification of Compliance with Executive Order No. 117 (2008)**

I hereby certify as follows:

On or after November 15, 2008, I have not solicited or made any reportable contribution of money or pledge of contribution, including in-kind contributions or company or organization contributions, to the following:

- a) **Any candidate committee and/or election fund of the Governor;**
- b) **A State political party committee;**
- c) **A legislative leadership committee;**
- d) **A county political party committee; or**
- e) **A municipal political party committee.**

I certify that, to the best of my knowledge and belief, the foregoing statements by me are true. I am aware that if any of the statements are willfully false, I am subject to punishment.

Signed: 

Print Name: Robert A. Fenton - President Date: May 6, 2021

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### C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions, amended for Boards of Education pursuant to N.J.A.C. 6A:23A-6.3

Pursuant to N.J.A.C. 6A:23A-6.3, business entities (contractors) receiving contracts from boards of education are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
  - of the public entity awarding the contract
  - of that county in which that public entity is located
  - of another public entity within that county, or
  - of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

The enclosed list of agencies is intended to assist the Contractor in identifying the public agencies whose elected officials or candidate committees are affected by the disclosure requirement. It is the Contractor's responsibility to identify the specific committees to which contributions have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.







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**List of Agencies with Elected Officials Required for Political Contribution Disclosure**  
**N.J.S.A. 19:44A-20.26**

**County Name: Bergen**

State: Governor, and Legislative Leadership Committees

Legislative District #s: 32, 35, 36, 37, 38, 39, 40

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Executive

County Clerk

Surrogate

Sheriff

Municipalities (Mayor and members of governing body, regardless of title):

Allendale Borough

Alpine Borough

Bergenfield Borough

Bogota Borough

Carlstadt Borough

Cliffside Park Borough

Closter Borough

Cresskill Borough

Demarest Borough

Dumont Borough

East Rutherford Borough

Edgewater Borough

Elmwood Park Borough

Emerson Borough

Englewood City

Englewood Cliffs Borough

Fair Lawn Borough

Fairview Borough

Fort Lee Borough

Franklin Lakes Borough

Garfield City

Glen Rock Borough

Hackensack City

Harrington Park Borough

Hasbrouck Heights Borough

Haworth Borough

Hillsdale Borough

Ho-Ho-Kus Borough

Leonia Borough

Little Ferry Borough

Lodi Borough

Lyndhurst Township

Mahwah Township

Maywood Borough

Midland Park Borough

Montvale Borough

Moonachie Borough

New Milford Borough

North Arlington Borough

Northvale Borough

Norwood Borough

Oakland Borough

Old Tappan Borough

Oradell Borough

Palisades Park Borough

Paramus Borough

Park Ridge Borough

Ramsey Borough

Ridgefield Borough

Ridgefield Park Village

Ridgewood Village

River Edge Borough

River Vale Township

Rochelle Park Township

Rockleigh Borough

Rutherford Borough

Saddle Brook Township

Saddle River Borough

South Hackensack Township

Teaneck Township

Tenafly Borough

Teterboro Borough

Upper Saddle River Borough

Waldwick Borough

Wallington Borough

Washington Township

Westwood Borough

Woodcliff Lake Borough

Wood-Ridge Borough

Wyckoff Township

(continued on next page)

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Boards of Education (Members of the Board):

Allendale Borough	Haworth Borough	Ramapo-Indian Hill Regional
Alpine Borough	Hillsdale Borough	Ramsey Borough
Bergenfield Borough	Ho Ho Kus Borough	Ridgefield Borough
Bogota Borough	Leonia Borough	Ridgefield Park Township
Carlstadt Borough	Little Ferry Borough	Ridgewood Village
Carlstadt-East Rutherford	Lodi Borough	River Dell Regional
Cliffside Park Borough	Lyndhurst Township	River Edge Borough
Closter Borough	Mahwah Township	River Vale Township
Cresskill Borough	Maywood Borough	Rochelle Park Township
Demarest Borough	Midland Park Borough	Rockleigh
Dumont Borough	Montvale Borough	Rutherford Borough
East Rutherford Borough	Moonachie Borough	Saddle Brook Township
Edgewater Borough	New Milford Borough	Saddle River Borough
Elmwood Park	North Arlington Borough	South Hackensack Township
Emerson Borough	Northern Highlands Regional	Teaneck Township
Englewood Cliffs Borough	Northern Valley Regional	Tenafly Borough
Fair Lawn Borough	Northvale Borough	Teterboro
Fairview Borough	Norwood Borough	Upper Saddle River Borough
Fort Lee Borough	Oakland Borough	Waldwick Borough
Franklin Lakes Borough	Old Tappan Borough	Wallington Borough
Garfield City	Oradell Borough	Westwood Regional
Glen Rock Borough	Palisades Park	Wood Ridge Borough
Hackensack City	Paramus Borough	Woodcliff Lake Borough
Harrington Park Borough	Park Ridge Borough	Wyckoff Township
Hasbrouck Heights Borough	Pascack Valley Regional	

Fire Districts (Board of Fire Commissioners):

None



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APPENDIX W – DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

**Name of Bidder:**

North Eastern Hardwood Floors, Inc.

---

**PART 1: CERTIFICATION**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment, or suspension of the party.

**PLEASE CHECK THE APPROPRIATE BOX:**

I certify, pursuant to Public Law 2012, c. 25, that neither the person/entity listed above nor any of the entity's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

I am unable to certify as above because I or the bidding entity and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below.

---

**PART 2: ADDITIONAL INFORMATION (if applicable)**

**PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN**

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the form below.

PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, USE ADDITIONAL PAGES.

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Name: \_\_\_\_\_

Relationship to Bidder/Vendor: \_\_\_\_\_

Description of Activities: \_\_\_\_\_

\_\_\_\_\_

Duration of Engagement: \_\_\_\_\_

Anticipated Cessation Date: \_\_\_\_\_


Bidder/Vendor Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

**CERTIFICATION:**

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the Board of Education is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of contracts with the Board of Education to notify the Board of Education in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreements(s) with the Board of Education and that the Board of Education at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Robert A. Fenton \_\_\_\_\_

Signature:  \_\_\_\_\_

Title: President \_\_\_\_\_

Date: May 6, 2021 \_\_\_\_\_

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APPENDIX X - SWORN CONTRACTOR CERTIFICATION REQUIREMENTS

In accordance with N.J.S.A. 18A:7G-37, a pre-qualified contractor seeking to bid school facilities projects, and any subcontractors, that are required to be named under N.J.S.A. 18A:7G-1 et.seq. shall, as a condition of bidding, submit this Sworn Contractor Certification regarding qualifications and credentials.


**NOTE: This list of submittals in the Public Schools Contract Law applies to the Bidder and to all major subcontractors being included. REFER TO BIDDER'S CHECKLIST TO AID IN ASSURING A COMPLETE BID SUBMISSION.**

By Signing and submitting this Sworn Contractor Certification the principal Owner or Officer of the Company or Corporation certifies that the firm has the following qualifications and credentials:

1. A current, valid **certificate of contractor registration** issued pursuant to "The Public Works Contractor Registration Act," N.J.S.A. 34:11-56:48 et.seq. A copy of which is submitted with its bid (Appendix N1);
2. A current, valid Certificate of Authority (e.g. now called the **Business Registration**) to perform work in New Jersey issued by the Department of Treasury, a copy of which is submitted with its bid (Appendix N2);
3. A current valid **contractor trade license** required under applicable New Jersey Law for any specialty trade or specialty area in which the firm seeks to perform work, a copy of which is submitted with its bid (Section 00 21 13, Para. 1.14.E.7.d);
4. During the term of the school facilities project, I as Principal Owner or Officer of the Company or corporation, as Contractor, will have in place a suitable quality control and quality assurance program and an appropriate safety and health plan.
5. Verifies that, at the time of bidding, the amount of the bid proposal and value of all of its outstanding **incomplete contracts** does not exceed the firm's existing aggregate rating limit (Appendix I).

As the principal Owner or Officer of the Company or Corporation, I certify that, at the time of bidding this project, the amount of the bid proposal and the value of all this firm's outstanding incomplete contracts does not exceed the firm's existing aggregate rating limit.

Name of Company submitting this Certification: North Eastern Hardwood Floors, Inc.

Printed Name of Authorized Representative: Robert A. Fenton - President Signature: 

Date: May 6, 2021

Corporate Seal

END OF DOCUMENT 00 43 00

16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

APPENDIX J – NO MATERIAL ADVERSE CHANGE IN  
QUALIFICATION CERTIFICATION

Bidder's Name: Plymouth Environmental

Address: 923 Hans Ave., Norristown, Pa 19381

1. A statement as to the financial ability, adequacy of plant equipment, organization and prior experience of the bidder has been submitted to the Department of Treasury within the last six (6) months preceding the date of opening of bids for this contract.
2. I certify that there has been no material adverse change in the qualification except:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Plymouth Environmental  
(Name of Organization) [BIDDER]  
Matthew Kelly                      5/6/21  
(Signature)                                      (Date)  
Secretary  
(Title)



16 April 2021

Glen Rock Board of Education  
Gym Floor Replacement at  
Richard E. Byrd Elementary School  
PSA 8654

APPENDIX X - SWORN CONTRACTOR CERTIFICATION REQUIREMENTS

In accordance with N.J.S.A. 18A:7G-37, a pre-qualified contractor seeking to bid school facilities projects, and any subcontractors, that are required to be named under N.J.S.A. 18A:7G-1 et.seq. shall, as a condition of bidding, submit this Sworn Contractor Certification regarding qualifications and credentials.

**NOTE: This list of submittals in the Public Schools Contract Law applies to the Bidder and to all major subcontractors being included. REFER TO BIDDER'S CHECKLIST TO AID IN ASSURING A COMPLETE BID SUBMISSION.**

By Signing and submitting this Sworn Contractor Certification the principal Owner or Officer of the Company or Corporation certifies that the firm has the following qualifications and credentials:

1. A current, valid **certificate of contractor registration** issued pursuant to "The Public Works Contractor Registration Act," N.J.S.A. 34:11-56:48 et.seq. A copy of which is submitted with its bid (Appendix N1);
2. A current, valid Certificate of Authority (e.g. now called the **Business Registration**) to perform work in New Jersey issued by the Department of Treasury, a copy of which is submitted with its bid (Appendix N2);
3. A current valid **contractor trade license** required under applicable New Jersey Law for any specialty trade or specialty area in which the firm seeks to perform work, a copy of which is submitted with its bid (Section 00 21 13, Para. 1.14.E.7.d);
4. During the term of the school facilities project, I as Principal Owner or Officer of the Company or corporation, as Contractor, will have in place a suitable quality control and quality assurance program and an appropriate safety and health plan.
5. Verifies that, at the time of bidding, the amount of the bid proposal and value of all of its outstanding **incomplete contracts** does not exceed the firm's existing aggregate rating limit (Appendix I).

As the principal Owner or Officer of the Company or Corporation, I certify that, at the time of bidding this project, the amount of the bid proposal and the value of all this firm's outstanding incomplete contracts does not exceed the firm's existing aggregate rating limit.

Name of Company submitting this Certification: Plymouth Elementary

Printed Name of Authorized Representative: Matthew Kelly Signature: Matthew Kelly

Date: 5/6/21

Corporate Seal

END OF DOCUMENT 00 43 00

**James Kelly**

---

**From:** CClass@treas.state.nj.us  
**Sent:** Friday, June 21, 2019 8:57 AM  
**To:** jkelly@plyenv.com  
**Subject:** Notice of Classification

PLYMOUTH ENVIRONMENTAL CO  
923 HAWS AVE  
NORRISTOWN, PA 19401

*State of New Jersey*



DEPARTMENT OF THE TREASURY  
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION  
33 WEST STATE STREET - P.O. BOX 034  
TRENTON, NEW JERSEY 08625-0034



**NOTICE OF CLASSIFICATION**

In accordance with N.J.S.A. 18A:18A-27 et seq (Department of Education) and N.J.S.A. 52:35-1 (Department of the Treasury) and any rules and regulations issued pursuant hereto, you are hereby notified of your classification to do State work for the Department (s) as previously noted.

Aggregate Amount	Trade(s) & License(s)	Effective Date	Expiration Date
\$5,000,000	C092 -ASBESTOS REMOVAL/TREATMENT license #: 00398 C103 -MICROBIAL REMEDIATION C094 -WASTE REMOVAL TOXIC/HAZARDOUS	06/20/2019 06/20/2019 06/20/2019	06/19/2021

- Licenses associated with certain trades are on file with the Division of Property Management & Construction (DPMC).
- Current license information must be verified prior to bid award.
- A copy of the DPMC 701 Form (Total Amount of Uncompleted Projects) may be accessed from the DPMC website at [http://www.state.nj.us/treasury/dpmc/Assets/Files/dpmc-27\\_03\\_07.pdf](http://www.state.nj.us/treasury/dpmc/Assets/Files/dpmc-27_03_07.pdf).

ANY ATTEMPT BY A CONTRACTOR TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS FORM MAY RESULT IN PROSECUTION AND/OR DEBARMENT, SUSPENSION OR DISQUALIFICATION. INFORMATION ON AGGREGATE AMOUNTS CAN BE VERIFIED ON THE [DPMC WEB SITE](#).

**James Kelly**

---

**From:** CClass@treas.state.nj.us  
**Sent:** Wednesday, April 21, 2021 8:19 AM  
**To:** jkelly@plyenv.com  
**Subject:** Notice of Classification

PLYMOUTH ENVIRONMENTAL CO  
923 HAWS AVE  
NORRISTOWN, PA 19401

*State of New Jersey*



DEPARTMENT OF THE TREASURY  
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION  
33 WEST STATE STREET - P.O. BOX 034  
TRENTON, NEW JERSEY 08625-0034



**NOTICE OF CLASSIFICATION**

In accordance with N.J.S.A. 18A:18A-27 et seq (Department of Education) and N.J.S.A. 52:35-1 (Department of the Treasury) and any rules and regulations issued pursuant hereto, you are hereby notified of your classification to do State work for the Department (s) as previously noted.

Aggregate Amount	Trade(s) & License(s)	Effective Date	Expiration Date
\$10,000,000	C092 -ASBESTOS REMOVAL/TREATMENT license #: 00398 C103 -MICROBIAL REMEDIATION C094 -WASTE REMOVAL TOXIC/HAZARDOUS	06/20/2021 06/20/2021 06/20/2021	06/19/2023

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02 April 2021

North Plainfield Board of Education  
Gym Floor Replacement at the North Plainfield Middle School  
PSA 8637

APPENDIX I – AMOUNT OF UNCOMPLETED CONTRACTS CERTIFICATION

Sample shown. Include original documents with bid submission.



OFFICE OF THE  
DIRECTOR



State of New Jersey  
DEPARTMENT OF THE TREASURY  
DIVISION OF BUILDING AND CONSTRUCTION  
50 BARRACK STREET  
P.O. BOX 235  
TRENTON, NEW JERSEY 08625-0235

REPLY TO:

TEL: (609) 633-3990  
TEL: (609) 984-4708  
FAX: 609-292-7651

TOTAL AMOUNT OF  
UNCOMPLETED CONTRACTS

(This form is to be used with the NOTICE OF CLASSIFICATION when submitting bids to the Department of Education.)

I certify that the amount of uncompleted work on contracts is \$ 300,000.00

The amount claimed includes uncompleted portions of all currently held contracts from all sources (public and private) in accordance with N.J.A.C. 17:19-2.12.

I further certify that the amount of this bid proposal, including all outstanding incomplete contracts does not exceed my prequalification dollar limit.

Respectfully submitted,



By Plymouth Environmental Co., Inc.

Name of Firm

Signature

Matthew Kelly, Secretary

Title

923 Haws Avenue

Business Address

Norristown, PA 19401

610-239-9920

Phone

Sworn to and  
subscribed before me  
this 30th day of April, 2021

Notary Public

*Georgeana F. Sarnoski*

Commonwealth of Pennsylvania - Notary Seal  
Georgeana F. Sarnoski, Notary Public  
Montgomery County  
My commission expires November 6, 2023  
Commission number 1144718  
Member, Pennsylvania Association of Notaries



Certificate Number  
603823

Registration Date: 02/20/2021  
Expiration Date: 02/19/2023



State of New Jersey  
Department of Labor and Workforce Development  
Division of Wage and Hour Compliance  
Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Plymouth Environmental Company, Inc.  
**2021**

Responsible Representative(s):  
James Kelly, President

Handwritten signature of Robert Asaro-Angelo.

Robert Asaro-Angelo, Commissioner  
Department of Labor and Workforce Development

This certificate may not be transferred or assigned  
and may be revoked for cause by the Commissioner  
of Labor and Workforce Development.

NON TRANSFERABLE



## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** PLYMOUTH ENVIRONMENTAL CO., INC.

**Trade Name:**

**Address:** 923 HAWS AVE  
NORRISTOWN, PA 19401

**Certificate Number:** 0099935

**Effective Date:** November 01, 1990

**Date of Issuance:** December 22, 2009

**For Office Use Only:**

20091222113332363



# DURACUSHION™ III

**SPECIALTY HARDWOOD SYSTEM**



[connorsports.com](http://connorsports.com)

 **CONNOR SPORTS**  
*Where Champions Play™*





**CONNOR. SPORTS**  
Where Champions Play™

# DURACUSHION™ III SPECIALTY HARDWOOD SYSTEM

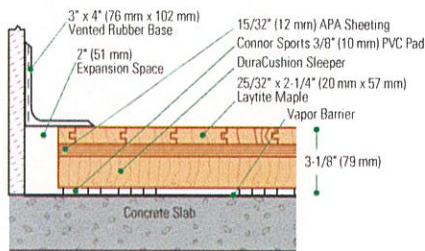
Assembled using standard 3/8" (10 mm) DuraCushion™ PVC resilient pads and dimensioned softwood sleepers to provide one of the most simple and economical floors available.



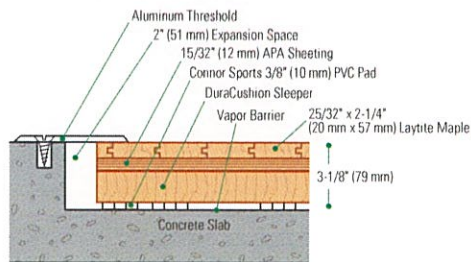
- 3/8" (10 mm) DuraCushion pvc resilient pads
- MFMA Northern hard wood
- Nominal 2" x 3" (38 mm x 64 mm) softwood sleeper



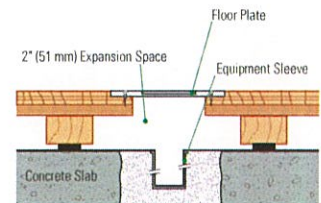
**Wall Base Detail**



**Threshold Detail (Optional Accessory)**



**Equipment Detail (Optional Accessory)**



**Manufacturing:**  
**ISO 14001:2004**  
CERTIFIED



**Recycled Contribution:**  
Includes components with recycled content



**Testing Laboratory:**  
United States Sports Surfacing Laboratory



**Certified Testing:**  
ISS Scientific Body Membership



**Green Status:**  
Managed Forests, Certification Available

Customer Service: 800.283.9522 | [info@connorsports.com](mailto:info@connorsports.com) | [connorsports.com/products](http://connorsports.com/products)

**Where Champions Play™**





**SECTION 09642 – WOOD GYMNASIUM FLOORING**

**PART 1 - GENERAL**

**1.1 DESCRIPTION**

**A. Related work specified under other sections.**

**1. CONCRETE SUBFLOORS - SECTION 03\_\_ \_\_**

- a. Slab depression is:
  - 3-1/8" (79mm) for 25/32" (20mm) flooring and 3/8" (10mm) pad
  - 3-3/8" (85mm) for 25/32" (20mm) flooring and 5/8" (16mm) pad
- b. The general contractor shall furnish and install the concrete subfloor depressing the slab sufficiently to accommodate the floor system. The slab shall be steel troweled and finished smooth to a tolerance of 1/8" in any 10' (3mm in any 3 meter) radius by the general contractor. High spots shall be ground level, and low spots filled in with approved leveling compound by the general contractor to the full approval of the installer (Flooring Contractor).

**2. MEMBRANE WATERPROOFING - SECTION 07\_\_ \_\_**

- a. Concrete subfloors on or below grade shall be adequately waterproofed beneath the slab and at the perimeter walls and on earth side of below grade walls by general contractor using suitable type membrane.

**3. THRESHOLDS - SECTION 08\_\_ \_\_**

**4. GAME STANDARD INSERTS - SECTION 11\_\_ \_\_**

**1.2 REFERENCES**

- A. MFMA - Maple Flooring Manufacturers Association**

**1.3 QUALITY ASSURANCE**

**A. Manufacturer**

- 1. Manufacturer of resilient flooring shall be a firm specializing in manufacturing products specified in this section.
- 2. Manufacturer of flooring and subfloor components must be ISO 14001:2015 Certified.
- 3. Basis of design shall be "Duracushion III" sports floor system as provided by Connor Sports, [www.connorfloor.com](http://www.connorfloor.com), (800-833-7144).
- 4. Materials other than those listed must be approved 10 days prior by written addendum. Materials from non-approved manufacturers will not be accepted.

**B. Installer (Flooring Contractor)**

- 1. The complete installation of the flooring system, as described in the scope of these specifications, shall be carried out by an experienced installer (Flooring Contractor), and the work shall be performed in accordance with most recent installation instructions of the manufacturer.
- 2. Installer (Flooring Contractor) shall be liable for all matters related to installation for a period of one year after the floor has been substantially installed and completed.

**C. Performance Testing**

- 1. Floor system shall have been independently evaluated according to established performance standards for the athletic flooring industry.
- 2. Compliance of athletic floor standard(s) for specified system as provided by Connor Sports at [www.connorsports.com](http://www.connorsports.com).

**1.4 SUBMITTALS**

- A. Specification** - Submit Connor Duracushion III specification sheets.

- B. Sample** - Submit one sample of specified system, if requested by architect.

- C. Maintenance Literature** - Upon completion of floor installation, send to owner, attendants or individuals in charge and responsible for the upkeep of the building a CARE CARD. This card spells out care and maintenance instructions including temperature and humidity ranges for areas where flooring is installed.

**1.5 WORKING CONDITIONS**

- A. The wood flooring specified herein shall not be installed until all masonry, painting, plaster, tile, marble and terrazzo work is completed, and overhead mechanical trades and painters have finished in the wood floor areas. The building shall be enclosed and weathertight.
- B. The concrete subfloor shall be determined dry by industry standard testing procedures, free of foreign materials and turned over to the installer (Flooring Contractor) broom clean. Moderate room temperature of 65 degrees (18 degrees Celsius) or more shall be maintained a week preceding and throughout the duration of the work. Humidity conditions within the building shall approximate the humidity conditions that will prevail when the building is occupied.
- C. Permanent heat, light and ventilation shall be installed and operating during and after installation, maintaining a range of temperature and humidity compatible with the expected low and high moisture content of the flooring. The wood moisture content range is determined by the flooring contractor based on the facility's mechanical controls and/or geographical location.
- D. Flooring must be stored in a dry, well-ventilated area, not in contact with masonry, to acclimate to building conditions and shall be installed at moisture content compatible with the normally expected environmental range of temperature and relative humidity achieved while the facility is occupied.
- E. General Contractor shall lock floor area after floor is finished to allow proper cure time. If general contractor or owner requires use of gym after proper cure time, he shall protect the floor by covering with non-marring Kraft paper or red rosin paper with taped joints until acceptance by owner of complete gymnasium floor.
- F. Working conditions as described above shall be followed. Variations and substitutions shall be submitted for approval to the architect who shall advise Connor of the same.

**1.6 HUMIDITY CONTROL**

- A. Since all wood flooring will expand and contract as relative humidity varies, it is important to minimize extremes between low and high. Hardwood flooring is manufactured at moisture content most compatible with a 35%-50% relative humidity range. Geographical regions and available mechanicals determine the typical range of temperature and humidity for each facility. Maintaining a 15% fluctuation between highest and lowest average indoor relative humidity provides limited shrinkage and growth. Facility managers should make use of available HVAC systems to prevent excessive tightening and shrinkage of flooring.

**1.7 WARRANTY**

- A. Connor warrants that the materials it has supplied will be free from manufacturing defects for a period of one year. The foregoing warranty is in lieu of and excludes all other warranties not expressly set forth herein, whether express or implied in operation of law or otherwise, including, but not limited to, any implied warranties of merchantability or fitness. This warranty is expressly limited to the flooring materials (goods) supplied by Connor. This warranty does not cover floor damage caused (wholly or in part) by fire, winds, floods, moisture, other unfavorable atmospheric conditions or chemical action, nor does it apply to damage caused by ordinary wear, misuse, abuse, negligent or intentional misconduct, aging, faulty building construction, concrete slab separation, faulty or unsuitable subsurface or site preparation, settlement of the building walls or faulty or unprofessional installation of Connor flooring systems.
- B. Connor shall not be liable for incidental or consequential losses, damages or expenses directly or indirectly arising from the sale, handling or use of the materials (goods) or from any other cause relating thereto, and their liability hereunder in any case is expressly limited to the replacement of materials (goods) not complying with this agreement, or at their elections, to the repayment of, or crediting buyer with, an amount equal to the purchase price of such materials (goods), whether such claims are for breach of warranty or negligence. Any claim shall be deemed waived by buyer unless submitted to Connor in writing within 30 days from the date buyer discovered, or should have discovered, any claimed breach.

## **PART 2 - PRODUCTS**

### **2.1 MATERIALS**

- A. Vapor Barrier** - 6-mil (0.2mm) polyethylene.
- B. Resilient Pads**
  - 1. Connor Duracushion pads, 3/8" (10mm) X 2-1/4" (57mm) X 3" (76mm).
  - 2. Optional thickness (specify above or delete) - Connor Duracushion pads, 5/8" (16mm) X 2-1/4" (57mm) X 3" (76mm).
- C. Sleepers** – Nominal 2" X 3" X 4' (38mm x 64mm x 1219mm) Spruce, Fir, Pine or Hemlock with 5 pads attached 12" (305mm) on center.
- D. Subfloor** - 15/32" (12mm) APA rated plywood sheathing, Exposure 1.
- E. Flooring** - (Connor Laytite Maple)
  - 1. 25/32" (20mm) X 2-1/4" (57mm), Second & Better Grade, Northern Hard Maple Flooring, TGEM, MFMA Grade marked and stamped as manufactured by Connor Sports, Amasa, MI.
  - 2. Optional grades (specify above or delete) - First Grade, Third Grade
- F. Fasteners**
  - 1. Flooring - 2" (51mm) barbed cleats or coated staples.
  - 2. Subfloor - 1-1/2" (38mm) coated staples.
- G. Finish Materials** - Connor oil modified polyurethane seal and finish or equal.
- H. Game Lines** - Game line paint shall be compatible with finish.
- I. Wall Base** - 3" (76mm) X 4" (102mm), heavy duty, molded, vented cove base with pre-molded outside corners.
- J. Protective Floor Cover** – (specify or delete) Provide court tiles selected from manufacturer's standard dimensions and colors.

## **PART 3 - EXECUTION**

### **3.1 EXECUTION**

- A.** Inspect concrete slab for proper tolerance and dryness. Report any discrepancies to general contractor and architect in writing.
- B.** Concrete slab shall be broom cleaned by general contractor.
- C.** Installer (Flooring Contractor) shall document all working conditions provided in General Specifications prior to commencement of installation.

### **3.2 INSTALLATION**

- A. Subfloor**
  - 1. Cover concrete with poly, sealing and lapping joints a minimum of 6" (152mm).
  - 2. Install sleepers at right angles to finish flooring 12" (305mm) on center. Space ends 1/4" (6mm) and offset joints 24" (610mm) in adjacent rows. Provide 2" (51mm) expansion voids at perimeter and at all vertical obstructions. Inspect sleepers to be sure that all pads bear on the concrete subfloor. Install solid blocking at doorways, under bleachers in the stacked position, and below portable goals.
  - 3. Attach plywood subfloor with 8' (2438mm) edges parallel to and resting on sleepers. Set plywood in staggered brick pattern and offset plywood end joints by 1' (305mm) from sleeper end joints, 1/4" (6mm) spacing at all edges. Fasten plywood to sleepers using 1-1/2" (38mm) staples fastened 12" (305mm) on center.
- B. Maple Flooring**
  - 1. Install maple flooring by power nailing or stapling approximately 12" (305mm) on center with end joints properly driven up.
  - 2. If required, size joints between flooring strips to allow for intermediate expansion in accordance with local humidity conditions.
  - 3. Provided 2" (51mm) expansion voids at perimeter and at all vertical obstructions.

**3.3 FINISHING**

**A. Maple Flooring**

1. Machine sand with coarse, medium, and fine paper to a smooth, even and uniform surface.
2. Remove sanding dust from entire surface by tack or vacuum.
3. Inspect entire area of floor to insure surface is acceptable for finishing, clean and completely free from sanding dust.
4. Apply two (2) coats of approved seal and two (2) coats of approved finish per manufacturer's instructions.
5. Buff and clean floor between coats.
6. Games Lines: Apply game lines as indicated on drawings, between seal and first coat of finish.

**3.4 BASE INSTALLATION**

- A.** Install vent cove base to walls with base cement or screws. Use pre-molded outside corners and mitered inside corners.

**3.5 CLEANING**

- A.** Remove excess and waste materials from the area of work.

**END OF SECTION 09642**

Duracushion III  
Master 2019 Rev A